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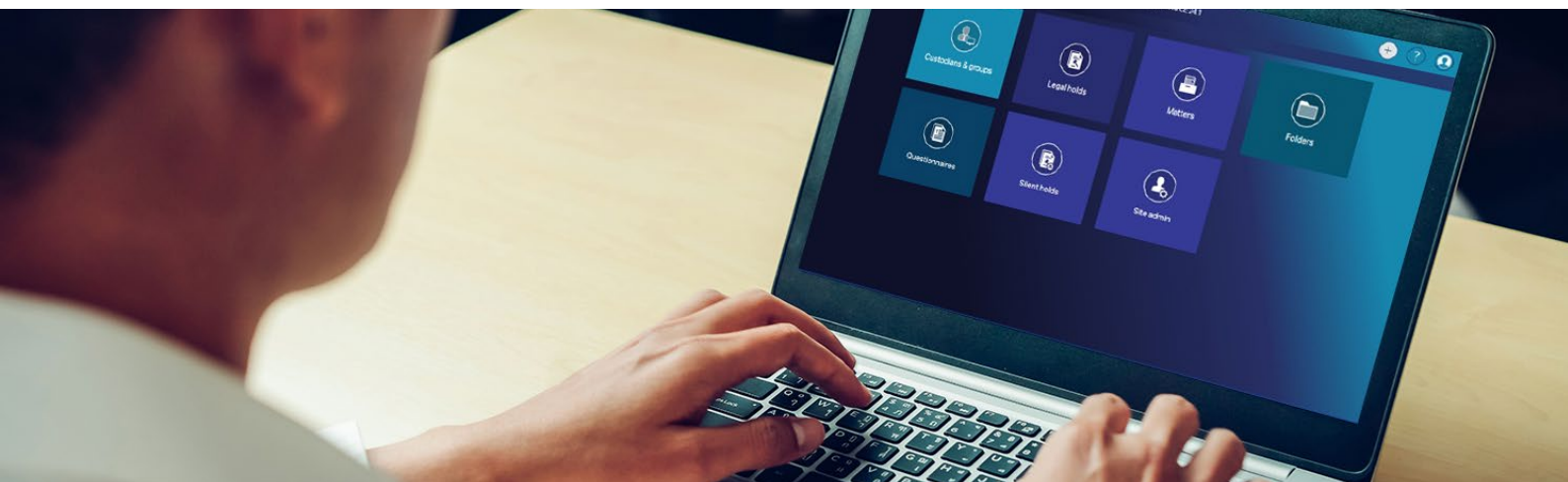
OpenText Legal Hold Integration™ Services

Integrate with Active Directory, HR systems, Microsoft 365, and other enterprise systems to automate legal hold workflows

Save time with automatic custodian profile creation and updating to drive an efficient legal hold process

Reduce risk by automating preservation workflow communication for exiting employees

Prevent spoliation by integrating with Microsoft 365 for in-place preservation

Simple, secure integrations with your enterprise identity management, HR, asset management, and enterprise content management systems automates legal hold workflows to save Legal and IT valuable time and reduce the risk of data deletion.

Simple integrations, supported by an expert Professional Services Team, eliminate the time spent creating custodian profiles, potential communication gaps with IT and HR, and protect against deletion of custodian data. OpenText™ Legal Hold, a cloud-based legal hold notification platform, integrates with Active Directory and HR systems to enable legal hold administrators to centrally manage auto-generated lists of custodians and auto-populated profiles.

Integration also enables legal hold administrators to deploy workflows to transform employee change management into a reliable, repeatable, defensible and automated process. Integration with Microsoft® 365® allows for in-place preservation of mailboxes, protecting against spoliation and simplifying alignment with corporate retention policies without the effort of managing a duplicate unsynchronized repository.

Save time with automatic custodian profile creation and updating to drive an efficient legal hold process

Automating legal hold workflows requires detailed, complete and consistent custodian profiles. OpenText Legal Hold's Custodian Sync with Active Directory and HR systems ensures that custodian profiles are up to date for the efficient execution of accurate legal hold workflows.

Additional benefits of integrating with Active Directory and HR systems include:

- Streamlined processes for automatically creating and maintaining custodian profiles;
- The ability to populate and report on custodian attributes, including employee status, title location, and department.
- Simplified migration from legacy or manual custodian tracking systems.

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Reduce risk by automating preservation workflow communication for exiting employees

Mitigate the risk of legal exposure when employees exit the organization. Interdepartmental communication with Legal, IT, and HR can fail or be cumbersome. Exiting Employee Supervisor helps to maintain legal hold obligations through automated detection of departed employees subject to legal holds. When status changes are detected, the system triggers the appropriate communications to Legal, IT, Operations, and HR staff.

This simple automation triggers designated department resources to execute preservation protocols to ensure that the employee's data is preserved.

Legal Hold also integrates with asset management systems to identify corporate assets, such as laptops and smartphones held by departing employees, to reduce the risk of accidental deletion of data subject to legal hold from recovered devices.

Prevent spoliation by integrating with Microsoft 365 for in-place preservation

Mitigate the risk of inadvertent spoliation of potentially relevant data by automating in-place preservation of Microsoft 365 mailboxes. Routine deletion policies within the native data sources are suspended with customizable rules to establish and meet preservation requirements.

This simple integration saves time for both Legal and IT while circumventing the need for costly collections at the preservation phase.

Summary

Defensible, automated legal holds are optimized through seamless integrations with Active Directory, HR systems, and employee change management workflows. Duplicate repositories of legal hold data no longer need to be maintained because of in-place preservation of Microsoft 365 mailboxes, reducing legal risk and business costs.

OpenText Legal Hold Integration Services

- Microsoft 365™
- Active Directory™
- Workday™
- PeopleSoft™
- Other HR Systems

- ServiceNow™
- Other IT Ticket Systems
- Single Sign-on
- Thomson Reuters Legal Tracker™
- Additional Enterprise Systems

About OpenText

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