

EDAX150 Accelerate Data Processing

Training facilities

Norwood, MA

100 River Ridge Drive
Suite 300
Norwood, MA 02062

London, UK

1st & 2nd Floors
45 Cannon Street
London EC4N 5SH

For a complete listing of locations, including Authorized Training Partners around the world, please visit

www.opentext.com/encasetraining.

Specialist Certification

Day 1

- Introductions
- Log-in (Training Server)
- Overview of training program
- OpenText™ Accelerate™ application overview
- CORE administration
- Workspaces
- Ingestion application creation
- Users and groups
- Exercises
- Launch Pad demonstration
- Ingestion application overview
- Creating custodians
- Adding a data source
- Loading data
- Monitoring data loading
- Explore tab overview
- Post crawl data validation
- Deleting documents from ingestion
- Exception resolution
- Optical Character Recognition (OCR)
- Keyword searching
- Smart Filter searching
- Search Query Editor
- Saving search results
- Creating a matter
- Adding a search to a matter

- Publishing a matter to Accelerate R&A
- Monitor a publish
- Access Accelerate 5 and Validate a Publish

Day 2

- Day 1 recap
- Incremental publish to R&A
- Group recap: Publish questions
- How deduplication works
- CSV data loading
- Exercises
- CSV merge
- Cloning a field
- Smart taggers
- Regenerating concepts and phrases demonstration
- Reporting and exports
- Document security
- Study and Q&A session
- Exam Instructions and log-in
- Accelerate 5 Data Processing Hands-On Practical (two-hour time limit)

Each attendee will be assigned the online certification exam. This is a 45 question, online exam that must be completed within one week of completing the certification course.

Description

- Data Processing Certification Exam (one-hour time limit)