



OpenText™ Report & Output Management

Extend your enterprise information management (EIM) strategy to include fixed content from enterprise applications

OpenText™ Report & Output Management (formerly known as Vista Plus® Suite) supports an organization's EIM strategy by capturing output from enterprise resource planning (ERP) applications and others, and then storing it in a central repository where it can be managed, secured, and delivered electronically. It allows you to provide controlled distribution with security and access controls to ensure that people who need to view and print reports and other output can do so, even if they aren't able to open the source application.

OpenText Report & Output Management (ROM) captures and stores critical information from packaged applications like Oracle® E-Business Suite, PeopleSoft®, and SAP®—as well as custom, mainframe, or legacy applications. The solution presents information in a logical, personalized, secure manner that is easily accessed inside or outside the enterprise via Microsoft® SharePoint®, OpenText™ Content Server; OpenText™ Document Management, eDOCS Edition; or an easy-to-use Web-based interface.

Effectively Distribute Electronic Information

Reports and other output from enterprise applications are typically distributed as printed documents. For obvious reasons, paper documents are more expensive, less secure, and more difficult to distribute than electronic copies. OpenText Report & Output Management captures report output and stores it in a managed central repository, where users can easily and securely access the online information from multiple geographic locations.

Traditional methods of printing and distribution are replaced by more effective and cost-efficient methods of storage, archiving, and distribution. For end users who consume and work with reports, OpenText Report & Output Management provides online viewing capabilities that include annotations, search and sub-reporting, selective printing, extraction, hyperlink access to reports, drill down, page-level security, and more.

Manage Business-Critical Output

OpenText Report & Output Management provides assured delivery of content to its intended destination, ensuring output is delivered at the right time and in the right format for the destination device. The rules engine allows for the automation of tasks such as bursting and bundling of reports, applying electronic form templates (invoices, purchase orders, pick lists, etc.), and dynamic rerouting of jobs to the most available or best-suited device for the job.

BENEFITS

- *Cut the cost of storage, retrieval, processing, and distribution of reports and other output from enterprise applications*
- *Provide anytime, anywhere access to semi-structured content from any location or device*
- *Leverage the retention, accessibility, and auditability of fixed content for regulatory compliance*
- *Combine electronic report management with document print management*
- *Reduce the cost associated with manual bursting, bundling, and merging forms*
- *Maximize ERP investment by offloading database queries, reducing network traffic, ensuring delivery of business-critical reports, and cutting administration costs*
- *Present users with report content that is specific to their requirements or access rights*
- *Increase user efficiencies by providing a single solution, independent of source applications and source operating systems*

TECHNICAL SPECIFICATIONS

- **Servers:** Windows; Sun Solaris; HP-UX; IBM AIX; Red Hat Linux (OpenText™ Output Manager)
- **Windows-based thick client**
- **Browser-based thin clients:** Microsoft Internet Explorer; Mozilla Firefox
- **Admin Clients:** Windows-based MMC Console; Command line admin (vadmin)
- **Database:** Oracle; MySQL

Analyst research shows that up to 50 percent of an organization's help desk calls are print-related. OpenText Report & Output Management significantly reduces help desk costs and provides proactive diagnostic information to allow root cause analysis of job and destination device status from a centralized window or browser. In addition, alerts can be filtered and passed to higher-level application monitors.

Self-Service Access to Reports and Statements

End users can access report content stored in the repository directly, or through a portal interface (OpenText™ ECM Suite applications, Microsoft SharePoint, SAP, Oracle, and others) as a way to provide a single point of access to all content or support new business initiatives such as electronic statement presentment.

Reports can be captured from a wide range of report writers and applications, including legacy mainframe systems; packaged or custom applications; and popular ERP systems such as SAP, Oracle E-Business Suite, PeopleSoft, Lawson, Microsoft Dynamics GP/AX, and JD Edwards. No changes to the source application are required.

Eliminate Paper

When data is easier to access, people spend less time gathering information and more time analyzing it. With automated document warehousing and indexing, every document created in your enterprise can be centrally managed in the repository. When users wish to retrieve a report or page of a report, they can search the entire repository using a single query. The warehouse eliminates storage and retrieval costs associated with paper-based archives.

Report Mining and Collaboration

OpenText Report & Output Management includes a report mining feature, which eliminates the arduous and error-prone task of extracting and re-keying data from reports into other applications, such as Microsoft Excel. The extensibility of the fixed content stored in the repository allows users to mine data from reports and create sub-reports that can be extracted into analytic tools, selectively printed, or stored back into the repository. With OpenText Report & Output Management, companies can eliminate up to 50 percent of IT backlog and programming resources by deploying a self-serve, collaborative reporting structure, replacing the conventional practice of creating individual reports for specific users and groups. Users can access, collaborate, and analyze data in reports quickly and easily, drill down to reconcile data, or find global patterns.

Report Archiving

OpenText Report & Output Management provides a centralized online repository where report generations (daily, weekly, monthly, and yearly) can be stored and accessed at any time by the end

user through a single browser interface, without any IT intervention. To enforce a well-organized and managed repository, migration rules are applied to move older report generations—which are no longer required for day-to-day operations—offline to other hard disk, optical, or tape media, thereby saving resources and preserving the integrity and accessibility of data.

Automated Report Distribution and Processing

In a typical organization, users may wait for hours for report information to be printed, separated, and manually routed. Users may also spend countless hours tracking down related reports and analyses from other departments or different systems. These factors can impact business decisions and productivity, especially for offsite users who often end up receiving reports with outdated information. OpenText Report & Output Management expedites the process of bursting, bundling, and formatting of reports for specific individual, departmental, or business needs.

Report Security

OpenText Report & Output Management eases security concerns that exist with publishing reports or printing confidential and sensitive information, such as payrolls, patient data, or financial information. Users are managed by individual or group. Access rights and distribution privileges are managed at the page and report level, reducing the IT backlog associated with custom report generation. Report data is encrypted to provide secure network viewing.

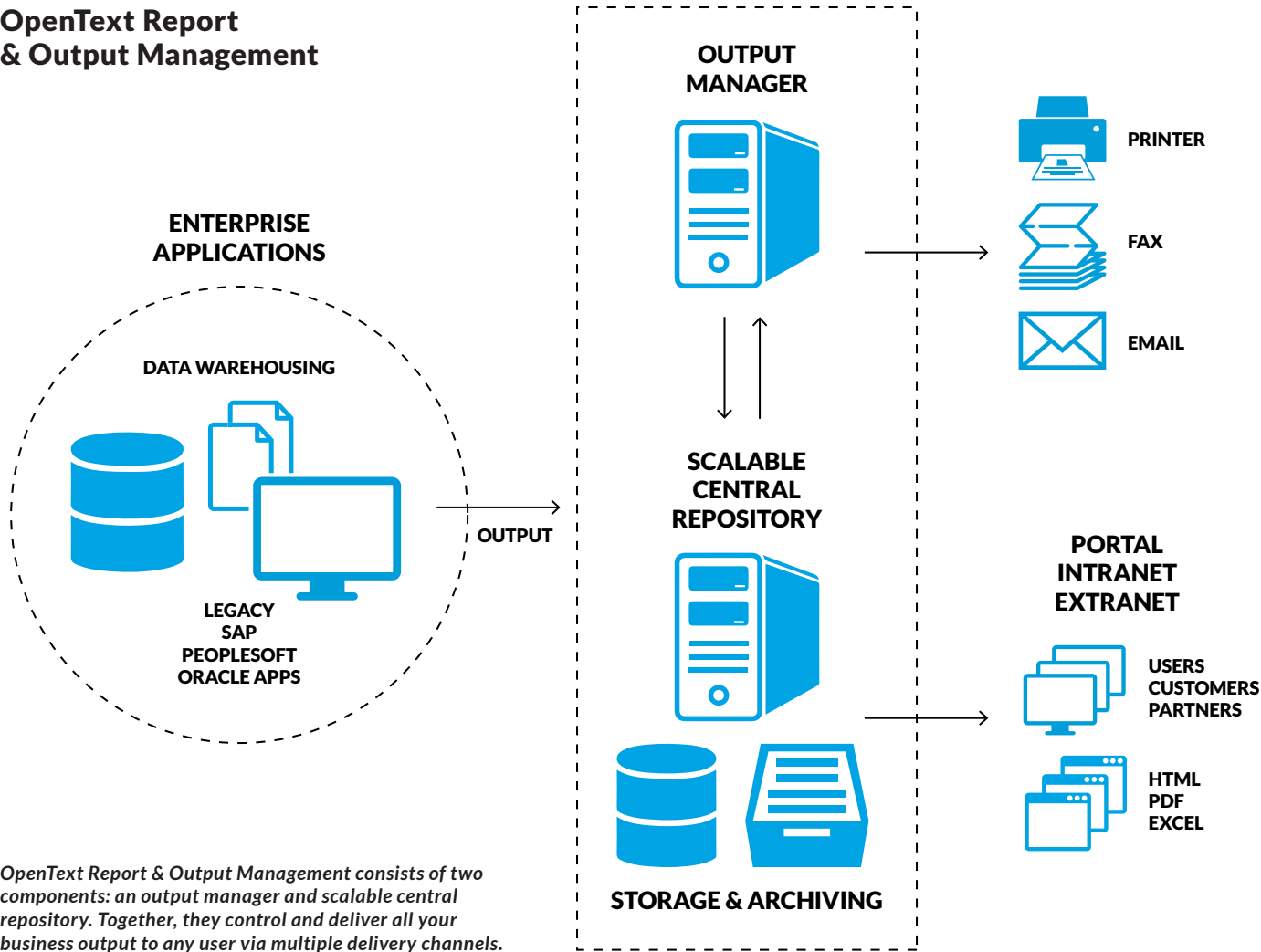
High Availability and Resource Management

OpenText Report & Output Management Suite offers high availability in a number of ways. For example, moving all report data to a content management repository means that report content is available even when the application that created it is down. For print environments, OpenText Report & Output Management offers printer clustering (pooling) and failover to emulate the speed and power of a larger production printer without the risk of printer downtime. In addition, rather than having users run redundant queries against the application and take up valuable transaction processing resources, the OpenText solution enables the distribution of consistent information to all users with a single report run. Report information can be distributed to a broad base of users at a fraction of the cost of application or report writer seats, with no additional training needed for specialized query tools.

Output Scheduling

OpenText Report & Output Management provides cross-platform and interdependency job scheduling for automating the generation and delivery of documents and reports across the enterprise, providing better control of report output processes within your environment.

OpenText Report & Output Management



OpenText Report & Output Management consists of two components: an output manager and scalable central repository. Together, they control and deliver all your business output to any user via multiple delivery channels.

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