



## Certified Forensic Security Responder renewal form

**Please complete the following information.**

Certification number:

Last name:

First:

Middle:

### Contact/organization information

Organization name:

Title/department:

Street number/name:

City:

State/province:

Country:

Zip/postal code

Phone:

Fax:

Primary email:

Secondary email:

### Renewal requirements and information:

The cost of the renewal is \$75 USD. The completed renewal form and supporting documentation can be submitted to the certification coordinator via mail or email. Contact information is found at the end of this form.

### Billing information

Individual/organization responsible for payment:

Street number/name:

City:

State/province:

Country:

Zip/postal code:

Phone:

Payment details/reference if paid prior to invoicing:

Tax ID/VAT registration\*:

### Payment options:

(select one)

Purchase order

Net 30

Credit card

Money transfer

Do not provide payment details on this form or include payment with the completed form; indicate your preferred payment option and you will be contacted for the details.

\*If the organization responsible for payment is tax exempt, please attach documentation. If the organization is based in one the following countries, please include VAT or tax ID.

Albania	Dominican	Kuwait	Russia
Argentina	Republic	Latvia	San Marino
Australia	Ecuador	Lithuania	Saudi Arabia
Austria	El Salvador	Luxembourg	Serbia
Bahrain	Estonia	Malta	Slovakia
Belarus	Finland	Mexico	Slovenia
Belgium	France	Monaco	South Africa
Bolivia	Germany	Netherlands	Spain
Brazil	Greece	Nicaragua	Sweden
Bulgaria	Guatemala	Norway	Switzerland
Canada	Honduras	Panama	Turkey
Chile	Hungary	Paraguay	Ukraine
Colombia	Iceland	Peru	United Arab
Costa Rica	India	Philippines	Emirate
Croatia	Indonesia	Poland	United Kingdom
Cyprus	Ireland	Portugal	Uruguay
Czech Republic	Isle of Man	Qatar	Venezuela
Denmark	Italy	Romania	

CFSR holders are required to achieve one of the following in order to renew:

- Attend a minimum of 32 credit hours of documented continuing education in computer forensics or incident response to maintain the certification\*:
  - The training should either be from OpenText™, your agency or an accredited source. Training should be either in a classroom lab setting or online. You must provide proof of attendance via a certificate, transcript or official letter.
  - You can earn one (1) credit hour for each classroom hour of training and 1/2 credit hour for each one hour of instruction as a computer forensics or incident response curriculum instructor.
  - The guidelines for submitting renewal credit for attendance at any computer forensic conference other than OpenText™ Enfuse Conference are:
    - Only labs count (we do not count seminars or product demos).
    - You can count one (1) CPE credit or every hour you are in a lab.
    - To submit credits, please send a copy of the conference agenda and indicate the labs attended and how many CPE credits each one is worth.

\*Training and teaching hours may be combined to reach the total 32 hours required. Documentation may be a certificate of completion, official letter from the provider or transcript.

- Achieve a computer forensics or incident response related certification within the renewal period.  
\*Please provide a certificate of completion as documentation.
- **Attend one Enfuse Conference within the renewal period.** Your certification must be current at the time of the conference and you must attend at least 10 sessions at one Enfuse Conference to fulfill the requirement to renew your CFSR.
  - Indicate the year that you attended the conference:

Please do not submit your renewal documentation separately. Keep all certificates together and only send them when you have the requirement fulfilled. When you are ready, send this form and any certificates/letters/documents to the email or mailing address below.

- Only credit that has been received between your certification date and expiration date will be accepted.
- Once your renewal has been submitted and approved, your renewal date will be changed to a three-year period. Example: If you are renewing in 2019, your next renewal date will be in 2022 and every three years from then on.

Once the application for renewal is received and approved, the certification coordinator will send payment instructions for the renewal fee via email.

CFSR certification contact information:

**Mail:** OpenText

Attn: Certification Coordinator

1055 E. Colorado Boulevard, Suite 400

Pasadena, CA 91106-2375

**Email:** [EnCaseCertification@opentext.com](mailto:EnCaseCertification@opentext.com)

**Phone:** 626-463-7966

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