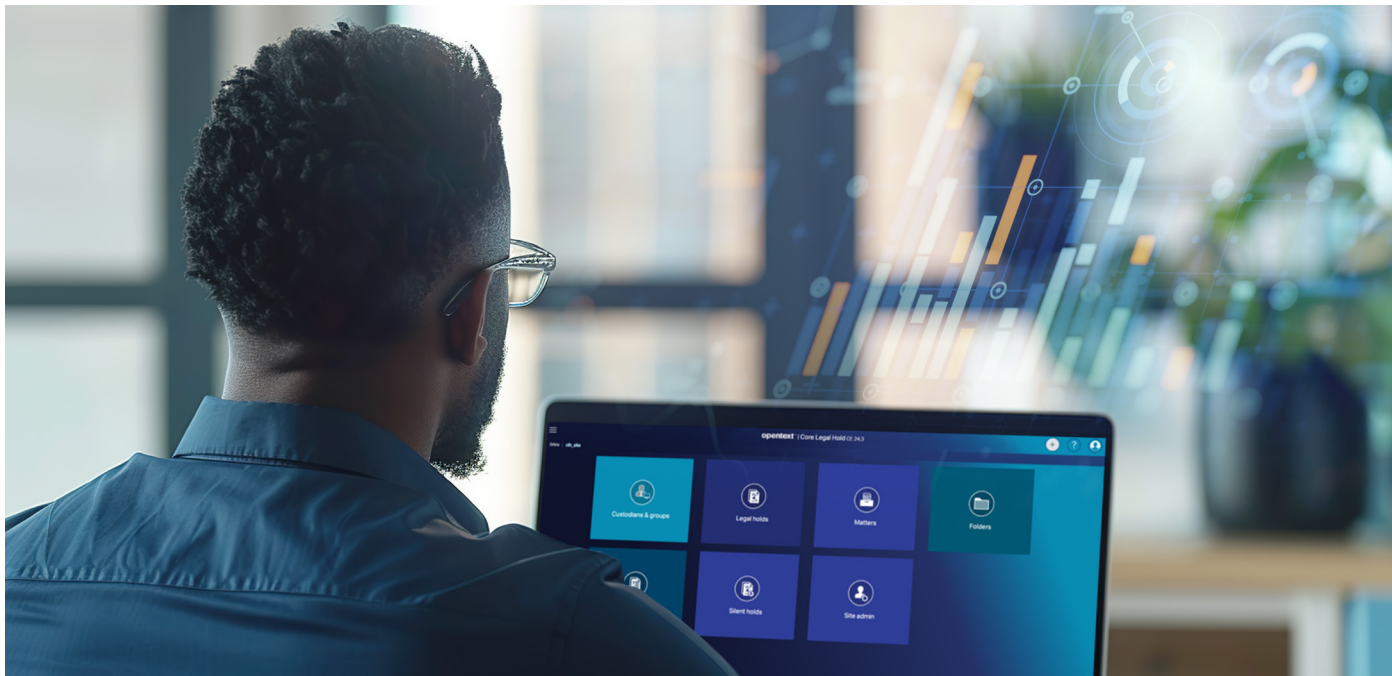


Case Intelligence for Legal Hold

Self-service integrated early case assessment (ECA)



Benefits

- Manage duty to preserve more easily and with greater control
- Empower legal teams to act without IT dependency
- Uncover facts quickly to identify key custodians
- Find key information before engaging external teams

Legal matters now escalate at unprecedented speed, requiring immediate action and informed decision-making. In-house legal teams need to control the process and conduct early case assessment (ECA) from day one. This means preserving data in-place across collaboration and content platforms, accessing key custodian information quickly, and understanding the facts within hours, not weeks.

By enabling secure, defensible access to data without disrupting operations or compromising metadata, this approach empowers legal teams to gain early insight, assess risk, and confidently determine next steps before outside counsel engages in costly formal document review.

Own the process and control the data, from data preservation to case insight, with Case Intelligence for Legal Hold, a flexible self-service eDiscovery and investigation solution. Automate and optimize internal activities to keep outside counsel document review costs down.

Notify. Preserve. Investigate.

OpenText add-on products and services

- [OpenText eDiscovery](#)
- [OpenText Digital Forensics & Collections](#)
- [OpenText Investigations Service](#)
- [OpenText Managed Document Review](#)

Manage your matters (optional)

Create legal matters with initial custodians with Thomson Reuters Legal Tracker with bidirectional sync to OpenText Core Legal Hold.

Place a legal hold

Identify broader custodian scope and automate the legal hold notification and acknowledgment process. Trigger several workflows with an integration with Microsoft Purview® for data source and custodian setup.

Preserve

Preserve custodial data across systems for emails, files, chats, and physical assets, including in-place preservation in Microsoft Purview.

Collect

Conduct a multi-pronged strategy with targeted custodian search to identify and export data from Microsoft 365®.

Process

Conduct self-service processing by loading exported files and enriched custodian metadata to prepare for analysis stage.

Investigate

Use front-loaded analytics and AI to filter and explore custodian data before conducting formal document review.



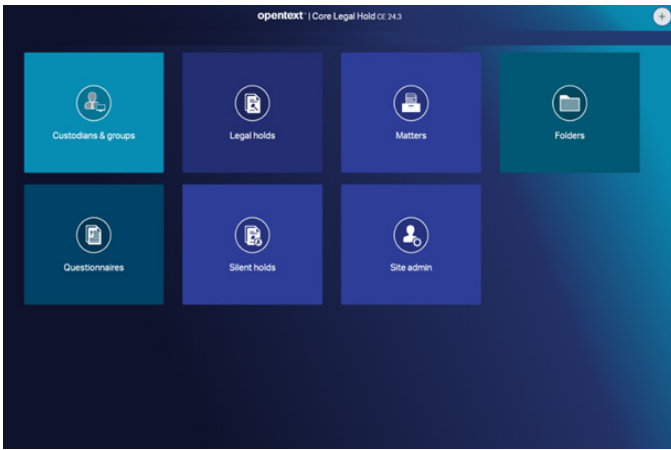
Notify. Preserve. Investigate.

Case Intelligence features

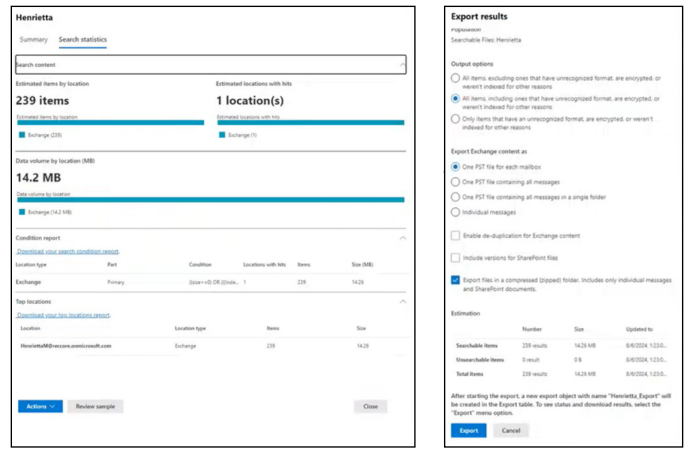
Legal holds issuance and tracking	<ul style="list-style-type: none">• Create and distribute hold notices in minutes.• Track acknowledgments.• Schedule and send automated reminders.
Integration and synchronization with IT and HR systems	<ul style="list-style-type: none">• Connect to corporate systems, including internal email, HR applications, and Microsoft 365.
Automate preservation	<ul style="list-style-type: none">• Automate IT task suspensions in accordance with email and data retention policies.• Prevent inadvertent or deliberate spoliation.• Preserve emails and files for exiting or departed employees.
In-place preservation in Purview	<ul style="list-style-type: none">• Perform in-place preservation of custodial data across systems for emails, files, chats, and physical assets in Microsoft Purview.
Legal hold tracking and audit trails	<ul style="list-style-type: none">• Complete tracking and audit trails for every action to ensure defensibility of process, from initial notices through closing the legal hold.• Get real-time updates via a web-based dashboard, as well as details about legal risk and related processes.
Silent holds	<ul style="list-style-type: none">• Use secure data preservation workflows to secure data necessary for internal and external investigations without informing custodians.
Reports	<ul style="list-style-type: none">• Download and view reports related to matters and legal holds to provide a comprehensive list of custodian data.
Self-service drag and drop processing	<ul style="list-style-type: none">• Gain greater control and flexibility when time and budget call for rapid data ingestion, processing, and upload.
Connectors	<ul style="list-style-type: none">• Get extensive support to common sources including Microsoft Purview.
Purview exports	<ul style="list-style-type: none">• Ingest M365 exports and related metadata processing with export parse for all Purview export file types with metadata to create enrichment for investigation.
Early case assessment	<ul style="list-style-type: none">• Create highly targeted data sets to speed time to review, with processing, OCR, deduplication, and deNISTing.• Organize documents into families by content similarity.
Smart filters	<ul style="list-style-type: none">• Rapidly isolate key data with dozens of stackable filters based on metadata, content, and customizable work-product.
Concept analysis	<ul style="list-style-type: none">• Group documents based on the contextual meaning of associated common phrases, allowing reviewers to gain context beyond keywords and code names.
Sentiment analysis	<ul style="list-style-type: none">• Gain a faster and deeper understanding of data by categorizing documents by whether they contain positive, negative, or neutral sentiments.

Case Intelligence features

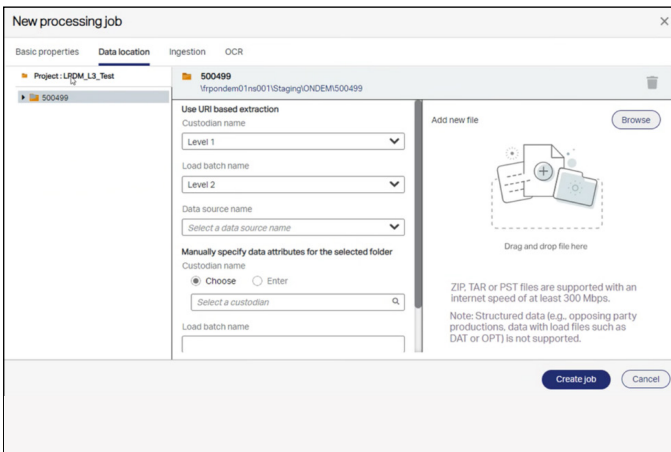
Entity identification	<ul style="list-style-type: none">• Achieve additional layers of insight for communications analysis and investigations—OpenText eDiscovery Smart Filters include integrated detection tools that automatically surface the names of people, places, and organizations.
Multilingual analytics	<ul style="list-style-type: none">• Enrich unstructured data with powerful analytics on a language-agnostic basis, including pictorial languages like Chinese, Japanese, and Korean.
Hypergraph communications map	<ul style="list-style-type: none">• Analyze parties, domains, activity levels, and timeframes around all communications of interest while visualizing email and chat connections.
Visualization	<ul style="list-style-type: none">• Visualized display of potentially relevant content with key indicators and criteria clearly presented to facilitate fast and accurate review.
Predictive filters	<ul style="list-style-type: none">• Find relevant data faster with predictive filters that learn from human review decisions to use the search terms and parameters most likely to uncover valuable insights.• These can include which content stores are probable sources of relevant content, what content is most likely to be privileged, and which custodians are most likely to have relevant documents.
Predictive search	<ul style="list-style-type: none">• “Find more like me” with TAR functionality on the fly, without any workflow or sampling requirements.• Compare documents known to be relevant against the entire corpus or execute search queries and use selected results to find other documents with similar content.



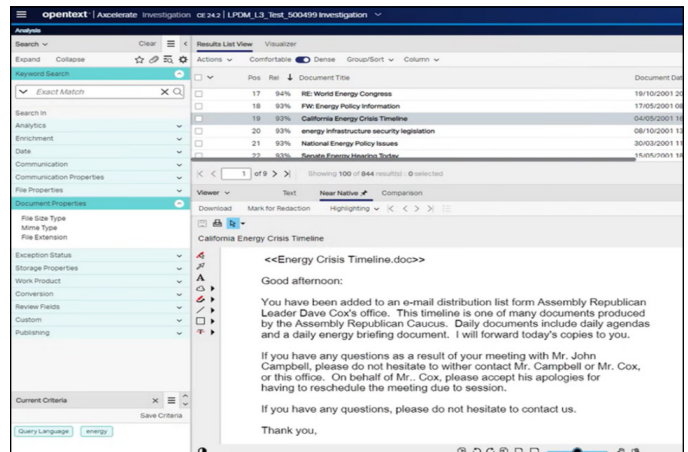
New modern tiled interface for legal hold with single click navigation for most features



Export data of key custodians from Microsoft Purview



Load export files for processing using Launchpad



Perform early data analysis to find key information

Notify. Preserve. Investigate.