

Document Capture Services

*DIR CUSTOMER PRICE contains 0.75% DIR Administrative Fee and it is AUTOMATICALLY calculated as MSRP x (1-DIR Discount%) x (1+0.75%)

Category	High-level product/service description	Products/Services description	Service/ Part number	Unit of issue	Price per unit of issue base price	Dir customer discount % off base price	Dir customer price*
Document imaging	Black and white image capture	Low (200 DPI)	000013331	Per image	\$0.06	23.00%	\$0.05
Document imaging	Black and white image capture	Medium (300 DPI)	1000013332	Per image	\$0.07	23.00%	\$0.05
Document imaging	Black and white image capture	High (400 DPI)	1000049218	Per image	\$0.11	23.00%	\$0.09
Document imaging	Black and white image capture	Very High (600 DPI +)	1000049219	Per image	\$0.12	23.00%	\$0.09
Document imaging	Color image capture	Medium (300 DPI)	1000013337	Per image	\$0.10	23.00%	\$0.08
Document imaging	Color image capture	High (400 DPI)	1000013338	Per image	\$0.17	23.00%	\$0.13
Document imaging	Color image capture	Very High (600 DPI +)	1000013339	Per image	\$0.19	23.00%	\$0.15
Document imaging	Large format image capture	Medium (300 DPI)	000013341	Per image	\$2.60	23.00%	\$2.02
Document imaging	Large format image capture	High (400 DPI)	1000049221	Per image	\$3.70	23.00%	\$2.87
Document imaging	Large format image capture	Very High (600 DPI +)	1000049222	Per image	\$4.00	23.00%	\$3.10
Document imaging	Image processing	Low (200 DPI)	1000013304	Per image	\$0.04	23.00%	\$0.03
Document imaging	Image processing	Medium (300 DPI)	1000049208	Per image	\$0.04	23.00%	\$0.03
Document imaging	Image processing	High (400 DPI)	1000049209	Per image	\$0.07	23.00%	\$0.05
Document imaging	Image processing	Very High (600 DPI +)	1000049210	Per image	\$0.08	23.00%	\$0.06
Document imaging	Microfiche conversion	Conversion of microfiche to digital images	1000013283	Per image	\$0.10	23.00%	\$0.08
Document imaging	Microfilm conversion	Conversion of microfilm to digital images - 16mm	1000013281	Per image	\$0.07	23.00%	\$0.05
Document imaging	Microfilm conversion	Conversion of microfilm to digital images - 35mm	1000013282	Per image	\$0.12	23.00%	\$0.09
Document imaging	Index field - type 1	Up to 15 characters	1000013323	Per field Per document	\$0.05	23.00%	\$0.04
Document imaging	Index field - type 1	16-30 characters	1000013325	Per field Per document	\$0.05	23.00%	\$0.04
Document imaging	Index field - type 1	31-45 characters	1000049217	Per field Per document	\$0.05	23.00%	\$0.04
Document imaging	Index field - type 2	Up to 15 characters	1000013324	Per field Per document	\$0.12	23.00%	\$0.09
Document imaging	Index field - type 2	16-30 characters	1000013326	Per field Per document	\$0.22	23.00%	\$0.17
Document imaging	Index field - type 2	31-45 characters	1000013328	Per field Per document	\$0.30	23.00%	\$0.23
Document imaging	Searchable PDF documents	Scanned images with text portions	1000049211	Per image	\$0.02	23.00%	\$0.02
Document imaging	Special document handling	Special handling for fragile materials	1000049220	Per image	\$0.14	23.00%	\$0.11
Document imaging	Capture from special formats	Drawings	1000013343	Per image	\$2.60	23.00%	\$2.02
Document imaging	Enhancing images	Bit depth	1000049214	Per image	\$0.04	23.00%	\$0.03
Document imaging	Enhancing images	Resolution	1000013307	Per image	\$0.04	23.00%	\$0.03
Document imaging	Enhancing images	Tonal dynamic range	1000049216	Per image	\$0.24	23.00%	\$0.19
Document imaging	Enhancing images	Contrast	1000049212	Per image	\$0.04	23.00%	\$0.03
Document imaging	Enhancing images	Color space	1000049215	Per image	\$0.04	23.00%	\$0.03
Document imaging	Delivery media	CD	1000013308	Per disc	\$6.00	23.00%	\$4.65
Document imaging	Delivery media	DVD	1000013313	Per disc	\$8.00	23.00%	\$6.21
Document imaging	Delivery media	USB	1000013315	Per device	\$40.00	23.00%	\$31.03
Document imaging	Delivery media	External hard drive	1000013314	Per drive	\$165.00	23.00%	\$128.00
Document imaging	Delivery media	Flash memory device	1000049213	Per device	\$165.00	23.00%	\$128.00
Document imaging	Data exchange	Compatible & secure electronic data exchange	1000013287	Per gigabyte	\$2.00	23.00%	\$1.55
Document imaging	Services/Solutions	Data entry	1000013329	Per hour	\$62.00	23.00%	\$48.10
Document imaging	Services/Solutions	Document preparation	1000013320	Per hour	\$50.00	23.00%	\$38.79
Document imaging	Services/Solutions	Advanced document preparation	1000013317	Per hour	\$62.00	23.00%	\$48.10
Document imaging	Services/Solutions	Re-preparation Services/Solutions	1000013322	Per hour	\$50.00	23.00%	\$38.79
Document imaging	Transportation of source material	Transportation charge per round trip (first 20 miles included)	1000013293	Per trip	\$120.00	23.00%	\$93.09
Document imaging	Transportation of source material	Transportation charge as mutually agreed per customer	1000013290	N/A	Per SOW	N/A	N/A
Document imaging	Transportation of source material	Logistics preparation carrier charges for each box in shipment	1000013289	Per box	\$3.80	23.00%	\$2.95
Document imaging	Secure document destruction service/solutions	Paper destruction	1000013292	Per pound	\$0.28	23.00%	\$0.22
Document imaging	Output file formatting	Image output in non-proprietary file formats	1000013305	Per image	\$0.04	23.00%	\$0.03
Document imaging	Location of scanning	Performed at customer facility by Contractor's staff	1000013333	Per image	\$0.11	23.00%	\$0.09
Document imaging	Extended storage of source documents	Storage and security levels as per Customer SOW	1000013349	Per day, per box	\$0.08	23.00%	\$0.06
Document imaging	File requests	File request retrieval	1000013299	Per day, per box	\$32.25	23.00%	\$25.02