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SOLUTION OVERVIEW

OpenText Extended ECM for Microsoft Office 365

Transform your business by connecting leading ERP, CRM and HCM applications to your Microsoft Office 365 content

Benefits

Increase worker and team productivity

Simplify business processes across ERP, CRM and HCM

Maintain control over enterprise information

Organizations must be nimble in today's rapidly evolving digital world. Many companies have responded by using Microsoft Office 365 for cloud computing to help their mobile workforce improve productivity. Yet, companies still struggle with dated and inefficient internal systems and processes.

Silos of data in leading business applications, complex linear processes and disparate application landscapes are all barriers to digital transformation. Companies using ERP, CRM and HCM systems, such as SAP®, Oracle®, Microsoft® Dynamics® or Salesforce®, find it difficult to provide users with a holistic view of important information. This leads to decisions made with incomplete information and time spent searching for what is needed. In addition, Office 365 users can't efficiently use content in Enterprise Resource Planning (ERP) and Customer Relationship Management (CRM) systems.

In the pursuit of a single source of truth, organizations are realizing it is critical to fully integrate Office 365 into ERP, CRM, Human Capital Management (HCM) and other critical processes.

OpenText Extended ECM for Microsoft Office 365 provides the critical connection between content and business processes that enables organizations to maximize their investment in Office 365 and accelerate efficiencies across their enterprise. By transforming to process-driven collaboration and integrating key business systems such as ERP, CRM and HCM with Office 365, users have the right information at their disposal, leading to improved efficiency and compliant and controlled information.

Increase worker and team productivity

Users can collaborate in the familiar Office 365 environment with quick access to content in leading business applications. This facilitates quick, simple and intuitive collaboration with virtual teams, getting more done in less time.

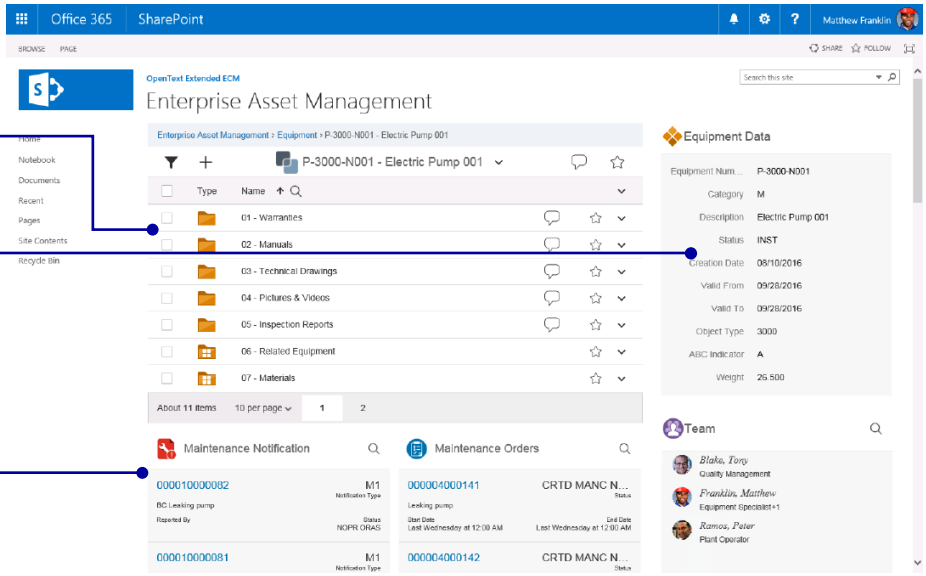
Simplify business processes across ERP, CRM and HCM

Processes are more efficient when structured and unstructured content is shared between Office 365 and critical business applications, like SAP, Oracle, Microsoft Dynamics or Salesforce. This 360-degree view of all content and information, no matter where it resides, accelerates the processes that drive business.

Access to content relevant to this business object

Up-to-date metadata directly from the ERP, CRM or HCM system

Related business objects and transactions



Simplify business processes with workspaces for easy access to content and data from Office 365 and ERP, CRM and HCM-related data

Maintain control over enterprise information

The exponential growth of unmanaged, unstructured content is a rising regulatory and legal risk for many organizations. Extended ECM for Office 365 mitigates these risks by applying records management classifications to all unstructured content, whether it is created by users in Office 365 or business applications, to control its entire lifecycle from creation through archiving to destruction.

Bridging the gap with business workspaces

Most content created in Office 365, from emails to formal documents like a contract, is related to business processes. Without the context of the underlying business process, business-critical content becomes difficult to find and manage, which leads to duplicate or lost work and legal risks.

Extended ECM for Microsoft Office 365 enables the creation of business workspaces for specific projects and activities. These workspaces permit direct access to core business objects and processes. The workspaces can display ERP, CRM and HCM data in the familiar Office 365 user interface together with unstructured content, such as Office 365 documents. This helps users increase productivity and save time from trying to find the related information in their ERP, CRM and HCM system.

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Offering enterprise-strength content management

OpenText offers comprehensive capabilities to manage all your enterprise content and connect Office 365 to critical business processes.

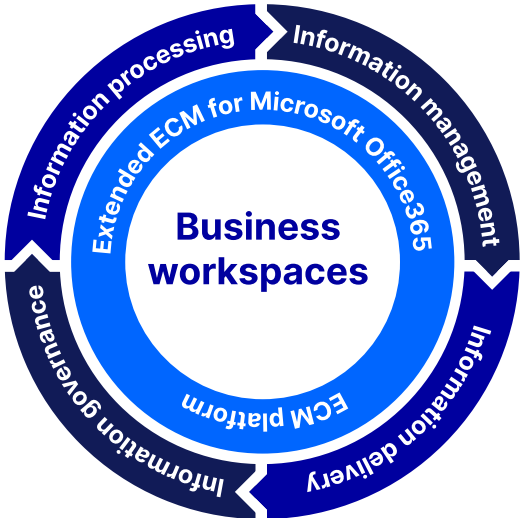
OpenText draws on more than 20 years of expertise and an exclusive focus on content management and information governance.

Solution features	Benefits
Extended ECM Platform	Improves process productivity by integrating Enterprise Content Management with lead applications to bridge silos and enhance information flow.
Extended ECM Enabler for Office 365	Connects Extended ECM Platform with Office 365, integrating content and collaboration tools into business processes
OpenText™ Content Suite Platform	Provides the foundation for enterprise-strength ECM, including records management and archiving
Records management and archiving	• Supports manual processes, as well as rule-based automation • Governs site lifecycle from deployment to deletion • Manages electronic and physical records • Complies with VERS and is DoD 5015.02 certified
Integrated with OpenText Extended ECM solutions	Extended ECM for SAP®, Extended ECM for Salesforce.com®, Extended ECM for Engineering, and much more
Supports SharePoint Server	Supports SharePoint Server on-premises and in the public cloud, SharePoint Online and Office 365

OpenText Extended ECM for Microsoft Office 365

Digital workplace

Personal and team productivity
- Content creation
- Communication
- Ad-hoc collaboration



Digital business

Process productivity and compliance
- Extend Content Services into lead applications (ERP,CRM, and HCM)
- Transactional Content Services
- Repeatable collaboration

Connect Microsoft Office 365 content to key business processes with OpenText Business Workspaces, streamlining business and providing a single source of truth

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See the demo

Learn more

About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit: **opentext.com**.

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