Certified Forensic Security Responder renewal form

Please complete the following information.

Certification number:

Last name: First: Middle:

Contact/organization information

Organization name:

Title/department:

Street number/name:

City: State/province:

Country: Zip/postal code:

Phone: Fax:

Primary email: Secondary email:

Renewal requirements and information:

The cost of the renewal is $500* USD.

*   A 50% discount will be applied if the renewal requirements and submissions are completed prior to the expiration of the certification, lowering the cost for renewal to $250. The expiration date is included on the correspondence provided at the time of certification/previous renewal.

The completed renewal form and supporting documentation can be submitted to the certification coordinator via mail or email. Contact information is found at the end of this form.

Payment information

Once your renewal form has been reviewed and accepted, you will be contacted regarding invoicing and payment methods.

If the company for which you work is paying the invoice and is based in any of the countries included in the following list, please provide the company's tax ID/VAT registration.

Tax ID/VAT registration*:

Please also provide the company's name and address associated with the tax ID/VAT registration.

Organization Name:

Street number/name:

City: State/province:

Country: Zip/postal code: Phone:

* If the organization responsible for payment is tax exempt, please attach documentation. If the organization is based in one the following countries, please include VAT or tax ID.

Albania	Dominican	Kuwait	Russia
Argentina	Republic	Latvia	San Marino
Australia	Ecuador	Lithuania	Saudi Arabia
Austria	El Salvador	Luxembourg	Serbia
Bahrain	Estonia	Malta	Slovakia
Belarus	Finland	Mexico	Slovenia
Belgium	France	Monaco	South Africa
Bolivia	Germany	Netherlands	Spain
Brazil	Greece	Nicaragua	Sweden
Bulgaria	Guatemala	Norway	Switzerland
Canada	Honduras	Panama	Turkey
Chile	Hungary	Paraguay	Ukraine
Colombia	Iceland	Peru	United Arab
Costa Rica	India	Philippines	Emirate
Croatia	Indonesia	Poland	United Kingdom
Cyprus	Ireland	Portugal	Uruguay
Czech Republic	Isle of Man	Qatar	Venezuela
Denmark	Italy	Romania	

CFSR holders are required to achieve one of the following to renew:

- Attend a minimum of 32 credit hours of documented continuing education in computer forensics or incident response to maintain the certification*:
  - The training should either be from OpenText™, your agency, or an accredited source. Training should be either in a classroom lab setting or online. You must provide proof of attendance via a certificate, transcript, or official letter.
  - You can earn one (1) credit hour for each classroom hour of training and 1/2 credit hour for each one hour of instruction as a computer forensics or incident response curriculum instructor.
  - To obtain full credit for any EnCase Training OnDemand courses, you must view the entire class.
  - If you attend any computer forensic conference *other* than OpenText™ Enfuse™ Conference, these are the guidelines for submitting renewal credit:
    – Only labs count (we do not count seminars or product demos).

    – You can count one CPE credit or every hour you are in a lab.

    – To submit credits, please send a copy of the conference attendance certificate and/or documentation that indicates the number of CPE credits attained.

    *Training and teaching hours may be combined to reach the total 32 hours required. Documentation may be a certificate of completion, official letter from the provider, or transcript.

- Achieve a computer forensics or incident response related certification within the renewal period.
  * Please provide a certificate of completion as documentation.

- **Attend one Enfuse Conference within the renewal period.** Your certification must be current at the time of the conference at one Enfuse Conference to fulfill the requirement to renew your CFSR.

  o Indicate the year that you attended the conference:
    - Enfuse 2020 – 8 sessions   ☐
    - Enfuse 2021 – 6 sessions   ☐
    - Enfuse 2022 – 9 sessions   ☐

Please do not submit your renewal documentation separately. Keep all certificates together and only send them when you have the requirement fulfilled. When you are ready, send this form and any certificates/letters/documents to the email or mailing address below.

- Only credit that has been received between your certification date and expiration date will be accepted.

- Once your renewal has been submitted and approved, your renewal date will be changed to a three-year period. Example: If you are renewing in 2022, your next renewal date will be in 2025 and every three years from then on.

Once the application for renewal is received and approved, the certification coordinator will send payment instructions for the renewal fee via email.

CFSR certification contact information:

Mail: OpenText   **Email:**   EnCaseCertification@opentext.com
Attn: Certification Coordinator   **Phone:**   626-463-7966
1055 E. Colorado Boulevard, Suite 400
Pasadena, CA 91106-2375

10/17/2022