■ **Product Overview**

Open Text Report & Output Management for PeopleSoft® Enterprise

Effectively manage, distribute and archive fixed content

If your organization has deployed PeopleSoft as its strategic platform for enterprise resource planning (ERP), chances are that the steep cost of ownership and time-consuming system administration are prohibiting implementation to every employee's desktop. Limited implementation means that very few users have access to all the reports and other information needed to do their jobs. Open Text Report & Output Management for PeopleSoft Enterprise, a component of the Open Text Report & Output Management Suite (formerly Vista Plus Suite), automatically tracks and updates user and permission files, folder hierarchies, report structure modifications, and security authorizations between the Suite and PeopleSoft systems. Through this automation, users are assured quick access to critical information, even over the Internet, while administrators have guaranteed report data security on both systems.

The Open Text Report & Output Management Suite is a complete enterprise information management solution that archives and delivers electronic documents, reports and print output to corporate and customer-facing portals, intranet systems or Internet sites by providing self-service access to users via a Web interface. Information can come from packaged applications like Oracle E-Business Suite, PeopleSoft, SAP, mainframe or legacy applications, and can be delivered in a variety of formats, including HTML and PDF.

Effectively distribute electronic information over any network

When the central repository captures a report or file, users can easily access the information regardless of the source that generated that report or file (ERP, mainframe, custom in-house data, electronic documents, and so on). Once in the system, these documents can be automatically grouped in electronic folders with their related report information and stored in a single repository. Users can automate the capture, storage and delivery of any scanned document. The Open Text Report & Output Management Interface provides support for all PeopleSoft report output, including: SQR, nVision, Crystal and custom reports. Because reports are run only once in PeopleSoft and captured into the Report & Output Management repository, redundant requests for reports against the production database are eliminated and print requests are minimized. This offloads ERP system traffic and reduces network usage. Plus, only one report page at a time is sent to users viewing reports in the repository, giving them exactly the information needed without impacting the network.

Open Text Report and Output Management Suite

The Open Text Report & Output Management Suite consists of two components: an output manager and scalable central repository. Together they control and deliver all your business output to any user via multiple delivery channels.

Easily manage business-critical printed output

Open Text Output Manager manages your business-critical hard-copy output, enabling you to supervise and monitor your enterprise printing from one central location. Analyst research shows that up to 50 per cent of an organization's help desk calls are print-related. Open Text Output Manager significantly reduces calls to the help desk, allowing users to manage their own output.

When problems arise, Open Text Output Manager automatically alerts administrators to potential problems for proactive resolution before a help desk call is placed. All alerts are forwarded to a browser-based or network-based GUI console. In addition, alerts can be filtered and passed to application monitors such as Quest Software's Foglight® and other popular system management solutions.

Users are provided device status information at their desktops so they can print selected pages of any report locally from their PC to any printer to which they have access, regardless of whether or not that printer is recognized and configured back to the application. Open Text Output Manager ensures timely delivery of printed business documents, generated by ERP or CRM applications (such as invoices, pick lists, purchase orders and reports), to their intended destinations. Without Open Text Output Manager, critical output can be lost or misplaced—a costly mistake in today's fast-paced business environment. Open Text Output Manager also monitors printers to confirm availability and provide failover with automatic re-routing of the print request to an available device or cluster of printers. It tracks print requests from submission through to completion, providing immediate notification of bottlenecks, which reduces the amount of time users spend waiting for a resolution.

Extends the reach of PeopleSoft reports to users throughout the enterprise

Greatly reduces the total cost of ownership of PeopleSoft systems

Curtails administration costs by automatically synchronizing user authorization and profile information from PeopleSoft to Report & Output Management

Shortens access time to information and increases productivity

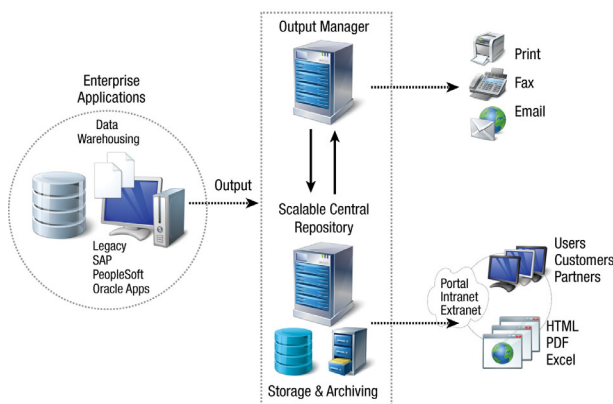**Combines electronic report management with document print management**

Track and update user and group profiles in real time, without modifying the PeopleSoft production database, ensuring that users have secure access to the most current PeopleSoft information, anywhere, anytime

Cuts the cost of data storage, retrieval, processing and output distribution

Reduces the cost associated with manual bursting, bundling and forms report output

Maximizes ERP investment by offloading database queries, reducing network traffic, ensuring delivery of business-critical ERP reports and cutting system administration costs

Self-service access to reports and statements

Increasing numbers of employees are working remotely, and information portals that unite "insiders" and "outsiders" under one virtual roof have become crucial enablers of this new business culture. However, a portal intranet or Internet site is only as good as its content. No matter how much form and function goes into the framework, it is the transfer of information that drives delivery success. Open Text Report & Output Management Suite leverages existing applications to enable easy implementation of employee and customer self-service initiatives, such as electronic statement presentment. Using just a Web-based user-interface requiring no client software, the Suite provides easy access to information, single sign-on administration and security, and configurable, automated notification of newly available reports and documents.

Report & Output Management offers various interfaces to satisfy self-service access needs. An HTML Web-based interface and Windows clients enable users and administrators to quickly and securely view, search, download, extract and print reports. Reports can be captured from a legacy mainframe system, a standard or custom application, or a host of popular ERP systems, such as mySAP.com, Oracle E-Business Suite, PeopleSoft, Lawson and JD Edwards. The Open Text Report & Output Management Suite also offers the Forms Module, which eliminates the expense and hassle of pre-printed forms by replacing them with electronic forms. With the Forms Module, you can update the look and feel of your application's output without modifying the existing application. The automated process of merging application data output with an electronic form makes the process transparent to users, without any additional training.

Open Text Report & Output Management Suite for PeopleSoft Enterprise Features

Hard-Copy Paper Elimination	Automated document warehousing and indexes. Every document created in your enterprise can be centrally managed in the repository, which uses industry-leading relational databases. When users wish to retrieve a report or a page of a report, they can search the entire corporate repository using a single query.
Report Mining and Collaboration	Report mining features eliminate the arduous task of re-keying data from reports into another application for required customization. Static data in reports becomes live, useable data. Users can access and analyze data in reports quickly and easily by drilling down through summarized data and searching for relationships, such as user data and global patterns.
Report Archiving	Provides a report warehouse so that users can store and access daily, weekly, monthly and yearly report generations through a single interface at any time, without having to involve IT administrators or recreate the report.
Automated Report Distribution	Expedites the process of bursting and bundling reports into the relevant parts for specific individuals in an organization. These delivery processes can be scheduled based on the needs of the individual and delivered in the format desired, whether hard copy or electronic.
Report Security	Eases the security concerns that exist with publishing ERP reports over the network or printing confidential information, such as checks. Report, folder and page-level security let organizations run a report and ensure that every user accesses only the pages they have user rights to view, print and distribute.
Output Scheduling	Provides immediate, periodic, or one-time scheduling of your reports and documents to automate, schedule, and provide better control of your output processes within your environment. With dependencies such as date, time, and frequency, a report or document can be scheduled based on each recipient's needs.
Reduced Risk of Lost Reports	Captures reports into a secured content archive, providing immediate access and recovery, should reports on the PeopleSoft report server not be available.
Increased ERP Performance	Improves performance on PeopleSoft by offloading report-focused users to the Open Text Report & Output Management Suite, thereby freeing up valuable system resources dedicated to application processing.

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The Content Experts™

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