

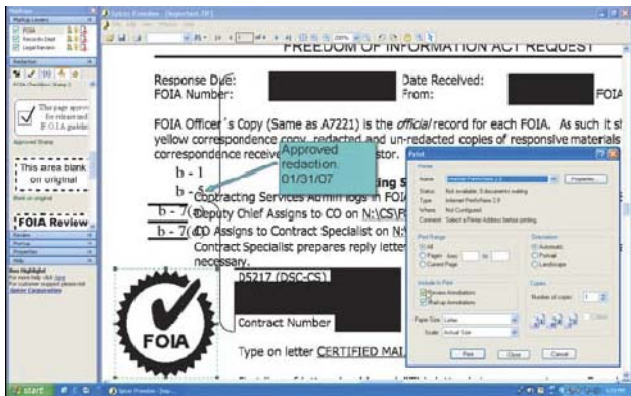
■ Solution Brochure

Open Text Content Lifecycle Viewer™

Enterprise Compliance Review

With over 10,000 compliance “acts” governing how organizations report on and audit their business activities, industries from Government, Energy and Financial Services to Manufacturing are facing urgent and growing operational challenges: the need to update enterprise systems and implement “high volume” business processes, the need to reduce and control the high costs of regulatory and legal discovery activities and the need to protect private and proprietary information when publishing documents.

Reduce costly enterprise review processes and protect private information while optimizing your review-redact-publish workflows



Reduce compliance risks and the costs of enterprise-wide review

Driven by strict regulatory reporting requirements and growing volumes of business information, organizations without clear online processes for eDiscovery and privacy compliance review and redaction must contend with the consequences of ad hoc document review: exposed records and escalating casework expenses.

The lack of enterprise compliance review capabilities can further result in:

- Increased exposure to privacy non-compliance and penalty risks
- Inefficient and costly document review processes spread amongst FOIA Officers, specialists, Records Managers, Legal teams and management
- Unnecessary project bottlenecks created by limited content access and sharing
- Poor document response when timing is critical

With Open Text Content Lifecycle Viewer™, reduce enterprise compliance risks and the costs of regulatory activities. Open Text enables clear processes and workflows for compliance review, discovery search and annotation and privacy redaction.

The Enterprise solution

Open Text improves operational efficiency by leveraging the enterprise content management (ECM) environment and enabling scalable, compliance review workflows and business processes across organizations. With Open Text Content Lifecycle Viewer™, FOIA Officers, Case Managers, Records Managers, IT, Legal Departments, Redaction Specialists, management and ruling agencies can work together collaboratively, securely and cost effectively to prepare and protect private information for compliant public disclosure.

With a single solution, enterprise-wide teams respond quickly and cost-effectively to these review and redaction applications.

FOIA request processing

Government and corporate users benefit from Open Text's online FOIA redaction application to streamline and automate review-redact-publish workflows between FOIA Specialists, Records Managers, IT and Legal users.

Privacy information processing

With Open Text, state agencies protect private information and improve review-redact interactivity, resulting in enhanced citizen-facing government and corporate services.



eDiscovery and legal responsiveness

Corporations, legal departments and legal firms reduce costs and streamline document response review processes by enabling legal teams to search content within hundreds of document types and to highlight relevant information for lawyer review. This maximizes downstream search and review, and ultimately minimizes costs.

Classified redaction

Military and Pharmaceutical organizations requiring classification and permissions-based access to information rely on Open Text's high security redaction application to assign, block out and protect various levels of classified data within one document. This eliminates the need to create several versions of the same document with various redactions.

Open Text Value Propositions

Improve operational efficiency	<ul style="list-style-type: none"> • Reduce the high costs of inefficient, enterprise-wide document review processes required to meet privacy compliance and legal discovery • Enable faster decision-making processes, remove bottlenecks and streamline online document productivity enterprise-wide • Work collaboratively and securely, and control project costs between FOIA Officers, Legal teams, Redaction Specialists, Records Managers, IT Management, Engineers, Case Managers and other teams and departments
Eliminate privacy-driven, non-compliance risks and penalties	<ul style="list-style-type: none"> • Protect private and proprietary information and prepare documents for public access • Optimize discover-review-redact-approve-publish workflows within privacy regulated information activities including FOIA, the Privacy Act, the Public Records Act, HIPAA, legal discovery and classified redaction applications
Provide repeatable, scalable and measurable business management processes for enterprise Engineering and Compliance review	<ul style="list-style-type: none"> • Ideal for BPM, workflow, case management, engineering project management, facility and plant management and compliance applications • Optimize content sharing compliance workflows across the enterprise • Applicable for multiple locations
Reduce the high costs of enterprise review and redaction	<ul style="list-style-type: none"> • Ideal for document review and collaborative processes between hundreds of users • Review annotation and redaction tools to streamline document productivity
Modernize Systems—Rapid Training, Deployment	<ul style="list-style-type: none"> • Ease of use, easy to deploy, seamless P8 integration

Open Text solutions are used worldwide and provider these strategic benefits:

- Integrate with legacy and new systems
- Link to engineering applications and enterprise-wide content
- Reduce the risks of non-compliance
- Control the high costs of information review and redaction within privacy compliance, legal discovery and classified redaction
- Provide improved, repeatable and scalable business management processes (BPM)
- Streamline online document productivity with improved content sharing and collaborative processes

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The Content Experts

Sales	Corporate Headquarters	European Headquarters
www.opentext.com sales@opentext.com North America Sales 1 800 499 6544 International Sales 1 8004996 5440	275 Frank Tompa Drive Waterloo, ON N2L 0A1 Canada Phone: +1 519 888 7111 Fax: +1 519 888 0677	Technopark 2 Werner-von-Siemens-Ring 20 D-85630 Grasbrunn Germany Phone: +49 89 4629 0 Fax: +49 89 4629 1199

If you are an Open Text partner or customer, visit online.opentext.com for more information about this and other Open Text solutions.

Open Text is a publicly traded company on the NASDAQ (OTEX) and the TSX (OTC).