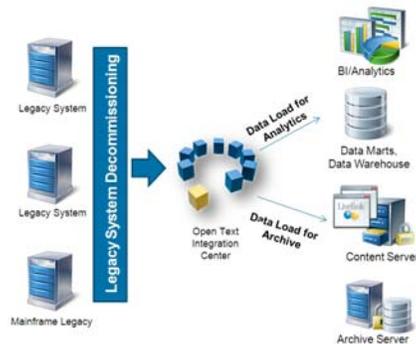


■ Solution Overview

Legacy Application Decommissioning

Open Text Integration Center

In today's global economy organizations are under pressure to be cost efficient with their people, processes and business applications. As part of an Information Management Strategy, organizations are prioritizing their business processes and are examining their current technology inventory looking to decommission legacy applications for process optimization and cost efficiencies.



Open Text Integration Center applies business logic and execution for the intelligent decommissioning of business data

Decommissioning business applications can be a complex task. The average enterprise manages many active applications which contain critical information, some of which is required by law to be archived and managed as records. It is essential that these kinds of projects are approached with a strategy and methodology to ensure focus and understanding of the business needs before, during, and after project completion. Where do you begin?

Begin with Open Text. Together with Open Text's tools and technical know-how, potential roadblocks will be eliminated, more predictable outcomes attained, and unnecessary project risk avoided.

Legacy Decommissioning with the Open Text Integration Center

A component of the Open Text ECM Suite, Open Text Integration Center is a data and content integration platform that unifies information silos that cross application boundaries, consolidating and transforming data and content throughout the entire information ecosystem. OTIC offers a flexible, yet powerful integration solution to help cope with dynamic infrastructure changes while preserving the integrity of the enterprise information ecosystem.

- Archive Data from any application
- Automatically apply lifecycle management rules to archived content (Records Management classifications, retention rules and Record Series Identifiers)
- Full Data availability for knowledge workers and e-Discovery activities
- Full record extraction from legacy system and transport to ECM archive
- Integrated with Open Text Workflow for process execution
- Data transformation, content metadata enhancement, and delivery of records into the Open Text Archive as one process
- Full monitoring and audit trail for reporting
- Automated purge of archived legacy data can be done in compliance with corporate authority and applicable retention policies

Solution Highlights

- **Maximize operational budgets by reducing software maintenance and support costs**
- **Support governance policies while still making data available to knowledge workers**
- **Mitigate compliance risks**
- **Supports e-Discovery requests and reporting**
- **Data Lifecycle Management with Records Management**
- **Integrated Open Text ECM Solution**
- **Product Functionality, Architecture & Flexibility**



An Aging Infrastructure – What’s the Problem?

Legacy systems are often maintained simply to reference historical information. This kind of compliance and discovery strategy is expensive and comes with a high total-cost-of-ownership (TCO). These systems can be difficult to maintain, often require senior resources which become distracted from strategic initiatives, and come with hefty software maintenance budgets. Additionally, these systems are typically susceptible to risks and problems associated with aging and become complex with decreasing knowledge about how to operate the application. The organization is at risk that the system won't be supported as long as it is required to retain the data. But with compliance requirements, access to this information for audit and discovery is required.

The Complexities of Compliance

Complying with corporate and governmental compliance policies is a high priority in today's business and political environment. Whether you are with a publicly traded company, a township, a manufacturer or any organization that handles large volumes of data, your records need to be accessible and easily retrievable so that you can avoid the potential fines and serious penalties that can be the result of organizations that are out of compliance with government regulations like HIPAA, Sarbanes-Oxley and SEC regulations.

Legacy Application Decommissioning Best Practices

1	Evaluate your applications inventory and see where there are redundancies
2	Determine your data owners and key stakeholders
3	Identify types of information (ie. Active vs. Inactive)
4	Consider reporting and usage requirements
5	Document your corporate data retention policy with a global perspective
6	Standardize on one single archiving system
7	Develop a plan and schedule for data archiving
8	Determine your recovery options and requirements
9	Create a plan for data integrity validation and audit trail
10	Backup your archive

If you are an Open Text partner or customer, visit online.opentext.com for more information about this and other Open Text solutions. Open Text is a publicly traded company on the NASDAQ (OTEX) and the TSX (OTC).



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