opentext™

Catalog of Taxonomy Services

OpenText Professional Services

opentext™

Contents

An Introduction to Taxonomies **3**

Taxonomies by Professional Services 3

Types of Taxonomies from Professional Services 4

Foundation Taxonomies 6

Pricing model **6**

Foundation Taxonomies **7**

Product and Service 7

Accounting 7

Aerospace Engineering 7

Automotive Manufacturing 8

Automotive Parts and Equipment 8

Banking 8

Building and Construction Management 8

Chemicals 9

Customer Service 9

Drug Development and Manufacturing 9

Electric Utilities 9

Engineering 10

Environmental 10

Facilities Management 10

Finance and Investment 10

Fire Department 11

Fleet Management 11

Foods and Beverages 11

Food and Beverage Manufacturing 11

Food Service Equipment and Supplies 12

Gas Utilities 12

General Business 12

Health Insurance 12

Higher Education 13

Hospitality 13

Human Resources 13

Industrial Equipment and Supplies 13

Information Technology 14

Intellectual Property 14

K-12 Education 14

Lean Quality 14
Legal 14
Life Insurance 15
Local Government 15
Logistics 15
Management 15
Manufacturing 16
Medical Administration 16
Medical Conditions and Specialties 16
Medical Devices 16
Medical Equipment and Supplies 17
Mining 17
News 17
Non-Profit 17
Oil and Gas 17
Packaging 18
Personal Care Products 18
Police Department 18
Procurement 18
Project Management 19
Property and Casualty Insurance 19
Real Estate 19
Records Retention 19
Retail 20
Sales and Marketing 20
Scientific and Technical Equipment 20
Sensory 20
Sentiment 20
Skills 21
State Government Agency 21
Telecommunications 21
Utilities 21
Wastewater Utilities 22
Water Utilities 22
Wholesale 22
About OpenText **22**

opentext™

An Introduction to Taxonomies

There are many enterprise applications that can use taxonomies covering categories like enterprise content, web content management, e-commerce catalogs, directories, spend and procurement, product lifecycle management, digital asset management, behavioral targeting, enterprise search, and more.

Discover, navigate, and manage content using metadata in an OpenText solution like Content Server, Documentum, eDOCS, Media Management, Search+ and others by organizing and identifying information with a tailored taxonomy.

Taxonomies by Professional Services

The Professional Services Linguistic Consulting team is composed of talented computational linguists, translators and lexicographers who work with customers to help them organize content in a way that is logical, cohesive, comprehensive, and usable.

Our services include:

- Content and metadata assessment and analysis
- Consultation and model development for automated metadata identification and extraction
- Detailed catalog of industry and functional business area models for thesauri, authority file, taxonomy, ontology, file plans, etc
- Supervised Machine Learning and Knowledge Engineering for use with an Ai NLP engine like Magellan Text Mining
- Enterprise semantic strategy, leveraging OpenText's Semantic Maturity Model

Professional Services can kick start a project with:

- Over 150 taxonomies of standardized terms related to customer's content for classification
- Consultative approach to deliver on business needs with:
  - Science of Taxonomy workshop
  - Taxonomy Review and Guidance service
  - Custom Taxonomy Building service
  - Taxonomy and Categorization Audit service
  - Taxonomy modeling services for automated categorization
  - Taxonomy management training

opentext™

Types of Taxonomies from Professional Services

There are two different types of taxonomies offered by OpenText Professional Services:

- Pre-Trained Taxonomies
- Foundation Taxonomies

Pre-Trained Taxonomies

Just as our linguistic specialists offer Magellan Taxonomy Automation, OpenText also offers various knowledge bases that are pre-built and ready to use. These pre-trained knowledge bases allow you to get started right away with automated classification using a standards-based taxonomy.

OpenText's collection of Magellan Text Mining Taxonomy Standards covers a broad array of classifications from general business, records management, etc.

- General Business: 57 classifications
- Record Management: 7320 classifications, 4 types
- Personal Information: 18 classifications
- Résumés: 973 classifications

opentext™

Here are some of the pre-trained knowledge bases available out of the box

International Press Telecommunications Council

The International Press Telecommunications Council (IPTC), based in London, United Kingdom, is a consortium of the world's major news agencies, other news providers and news industry vendors and acts as the global standards body of the news media.

• Trained in 5 languages • Almost 1400 classifications

Energy Standard Taxonomy

The Energy Technology Data Exchange (ETDE) was formed in 1987. It was initiated as a multilateral agreement under the International Energy Agency (IEA) agreement network, replacing numerous other bilateral agreements. The multilateral agreement was for the international exchange of energy research and development and information.

International Atomic Energy Agency provides INIS standard. The International Nuclear Information System (INIS) hosts one of the world's largest collections of published information on the peaceful uses of nuclear science and technology.

INIS is based in Vienna, Austria and has been operating since 1970. INIS is operated by the IAEA (International Atomic Energy Agency) in collaboration with 127 Member States and 24 co-operating international organizations.[1]

Industry Taxonomy

ICB: The Industry Classification Benchmark (ICB)[2] is an industry classification taxonomy launched by Dow Jones and FTSE in 2005 and now used by FTSE International and STOXX. It is used to segregate markets into sectors within the macroeconomy. The ICB uses a system of 10 industries, partitioned into 19 supersectors, which are further divided into 41 sectors, which then contain 114 subsectors.

• Taxonomies available in several languages • 184 classifications

Retention Taxonomy

ICA: The International Council on Archives[3] (ICA; French: Conseil international des archives) is an international non-governmental organization which exists to promote international cooperation for archives and archivists. It was set up in 1948, with Charles Samaran, the then director of the Archives nationales de France, as chairman, and membership is open to national and international organisations, professional groups and individuals. In 2015 it grouped together about 1400 institutional members in 199 countries and territories. Its mission is to promote the conservation, development and use of the world's archives.

• Model in English • 191 classifications

General Subjects Taxonomy

The Library of Congress (LOC) is the research library that officially serves the United States Congress and is the de facto national library of the United States. It is the oldest federal cultural institution in the United States. The library is housed in three buildings on Capitol Hill in Washington, D.C.; it also maintains the National Audio-Visual Conservation Center in Culpeper, Virginia. The library's functions are overseen by the librarian of Congress, and its buildings are maintained by the architect of the Capitol. The Library of Congress is one of the largest libraries in the world. Its "collections are universal, not limited by subject, format, or national boundary, and include research materials from all parts of the world and in more than 450 languages."[4]

• Model in English • 7169 classifications

Business and Finance Taxonomy

DMOZ[5] (from directory.mozilla.org, an earlier domain name) a multilingual open-content directory of World Wide Web links. The site and community who maintained it were also known as the Open Directory Project (ODP). It was owned by AOL (now a part of Verizon Media) but constructed and maintained by a community of volunteer editors.

• Model in English & German • 72 classifications

Accounting Standard Taxonomy

Generally Accepted Accounting Principles for Commerce and Industry (GAAP) is a collection of commonly-followed accounting rules and standards for financial reporting. The acronym is pronounced "gap."

GAAP specifications include definitions of concepts and principles, as well as industry-specific rules. The purpose of GAAP is to ensure that financial reporting is transparent and consistent from one organization to another.

Model in English • 1377 classifications

1 https://en.wikipedia.org/wiki/International_Nuclear_Information_System
2 https://en.wikipedia.org/wiki/Industry_Classification_Benchmark
3 https://en.wikipedia.org/wiki/International_Council_on_Archives
4 https://en.wikipedia.org/wiki/Library_of_Congress
5 https://en.wikipedia.org/wiki/DMOZ

opentext™

Foundation Taxonomies

Starting with a blank slate when embarking on a taxonomy project can be a daunting task, with results that are usually not very successful. With foundation taxonomies, the time spent developing a taxonomy is dramatically reduced. Foundation taxonomies provide a common-sense starting point for all stakeholders in a taxonomy project so that targeted feedback can be provided to customize the taxonomy specifically for your needs.

These English taxonomies are foundation taxonomies designed to provide a strong starting point which can then be customized for a specific business' needs. It's difficult to find a taxonomy that will be a perfect fit for your needs straight out of the box, so foundation taxonomies are a great place to start because they can provide an initial starting point to jump-start a categorization strategy.

OpenText Professional Services will help transition from a foundation taxonomy to a business-ready classification and metadata model. For a use-case involving Magellan Text Mining, our computational linguistic team will automate the foundation taxonomy to deliver high precision and high recall for any tagging needs.

For a complete list, consult the software manual on MySupport.

Pricing model

OpenText Professional Services maintains various taxonomies that can be provided to customers as a fixed fee within any Professional Services engagement or licensing package.

Furthermore, OpenText Professional Services have entered into an agreement with WAND, Inc. to utilize WAND Foundational Taxonomies in the delivery of our Linguistic Services. WAND is the industry leader in developing and providing pre-built foundation taxonomies to companies around the world.

For pricing on Taxonomies by Professional Services (including the WAND Foundation Taxonomies), email our Business Operations Desk at salt@opentext.com.

opentext™

Foundation Taxonomies

Product and Service

The Product and Service Taxonomy has been developed over the course of 20 years and includes 43,000 categories covering all products and services. Organized into a multi-level hierarchy, the Product and Service Taxonomy includes more than 42,000 synonyms, translations into 11 languages (Spanish, French, Italian, Portuguese, German, Swedish, Japanese, Traditional Chinese, Simplified Chinese, Korean, Vietnamese), and over a million additional keywords from electronic search environments. Unique attribute templates have been developed for each category making the Product and Service Taxonomy ideal for cataloging and product classification.

The Product and Service Taxonomy is organized into 33 top level packages (some of which are listed separately in this catalog). Components of this taxonomy are also used in WAND's vertical industry taxonomies, for example in the Oil and Gas Taxonomy.

Mappings to numerous other business or industry classification schemas including UNSPSC, NAICS, SIC-4, SIC-6, HS, multiple yellow pages headings, and more have already been developed and custom mappings to any other classification schemas can be developed.

The Product and Service Taxonomy can be used for business classification, directory categories, spend analysis, query categorization, keyword generation, website classification, document tagging, and much more.

Accounting

The Accounting Taxonomy contains 1,066 preferred terms and 1,186 synonyms.

Top level terms include Accounting Analysis, Accounting Forms, Accounting Methods, Business Organizations, Financial Records, Accounting Standards Boards, and Accounting Policies, Procedures and Standards.

The Accounting Taxonomy is a foundation set of accounting terminology which can be customized with terms that are specific to any organization, such as charts of accounts.

Aerospace Engineering

The Aerospace Engineering Taxonomy includes over 5,470 terms and 874 synonyms.

Higher level terms include Aerospace Engineering Disciplines, Aerospace Materials, Aerospace Vehicles, Design, Documentation, Maintenance, Research and Development, Standards, Associations, Regulatory Agencies, Department of Defense Aerospace Vehicle Designations, and Federal Aviation Administration Regulations.

The Aerospace Engineering Taxonomy provides a strong foundation for any enterprise that needs to tag and organize documents relating to Aerospace Engineering.

opentext™

Automotive Manufacturing

The Automotive Manufacturing Taxonomy is comprised of 1,512 terms and 947 synonyms.

Top level terms include Vehicle Classifications, Vehicle Design, Components, Assembly, Features, Performance, Problems, National Highway Traffic Safety Administration, and Associations.

This taxonomy includes terms relevant to current models and Autonomous Cars including Advanced Driver Assistance Systems, Infotainment Systems, and Drivability.

The companion to the Automotive Manufacturing Taxonomy is the Manufacturing Taxonomy.

Automotive Parts and Equipment

The Automotive Parts and Equipment Taxonomy comprises 1,825 terms covering all automotive parts and supplies. Individual parts are organized in the hierarchy based upon their corresponding automotive system. Fuel systems, brake systems, car bodies, control systems, and much more are used to organize the specific terms.

This taxonomy is ideal for an automotive manufacturing company or any business involved in auto parts or repair.

The Automotive Parts and Equipment Taxonomy was built as part of the Product and Service Taxonomy and includes rich attribute templates for each product category making it powerful when used for product or inventory cataloging.

Banking

The Banking Taxonomy has 1,663 terms with 1,537 synonyms covering Processes, Regulations, Products, Lines of Business, Fees, Metrics, Banking Documents, and much more.

The Banking Taxonomy is specifically designed to help banks tag and organize their unstructured information with relevant, industry specific concepts, processes, subjects, and document types.

created this taxonomy leveraging experience helping create taxonomies for dozens of credit unions and financial institutions. We took this knowledge as a base and built on top of it to create a taxonomy that is a strong starter set for any commercial or retail banking institution.

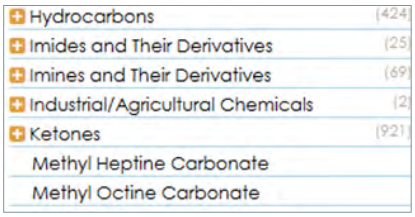
Building and Construction Management

The Building and Construction Management Taxonomy has 4,621 terms and 2,982 synonyms of concepts, equipment, processes, and types of documents that are important for any building and construction project.

This is an ideal taxonomy for any construction business that wants to tag and organize project documents more effectively.

The Building and Construction Management Taxonomy includes a rich set of materials, equipment, and supplies from the Product and Service Taxonomy.

opentext™



Chemicals

The Chemicals Taxonomy has 7,150 covering both organic and inorganic chemicals.

This taxonomy is ideal for a company who has a product group developing products using chemicals and who may want to tag testing or research documents.

Chemical numbers from FEMA, CAS, SMILES, and GRAS can be mapped into this taxonomy as synonyms to improve searching and tagging performance and to align with existing industry standards.

Customer Service

The Customer Service Taxonomy includes 528 terms and 544 synonyms.

Top Level terms include Channels, Customer Service Metrics, Customer Service Policies, Customer Support, Forms and Letters, Satisfaction, and Service Standards.

The Customer Service Taxonomy complements many of our other taxonomies including the Retail Taxonomy, Sales and Marketing Taxonomy, Manufacturing Taxonomy, and Telecommunications Taxonomy.

Drug Development and Manufacturing

The Drug Development and Manufacturing Taxonomy is comprised of 3,629 terms and 2,311 synonyms covering the process of bringing a new drug to market.

Higher level terms include Development, Discovery, Drug Application Types, Drug Approval, Manufacturing Unit Operations, Materials, Risk Management, Products, Drug Development Agreements, Study Topics, Research Funding Sources, ISO IDMP Standards, Associations and Organizations, and Regulators, Regulations and Guidance Documents.

It is designed to provide anyone involved in the development of new medicines the ability to tag and organize their unstructured information. The taxonomy includes the topics of Preclinical Development, Clinical Development, all phases of the Clinical Trials, Pharmacogenomics, Pharmacovigilance, Pharmacokinetics, and Pharmacodynamics.

The Drug Development and Manufacturing Taxonomy provides a strong foundation of terms and can be customized to include terms specific to the drugs that are currently being, or have been, developed.

The companions to the Drug Development and Manufacturing Taxonomy are the Packaging Taxonomy and the Manufacturing Taxonomy.

Electric Utilities

The Electric Utilities Taxonomy has 905 terms, 325 synonyms and is designed for Electric Utility companies.

Top Level terms include Demand Side Management (DSM), Electric Transmission and Distribution, Electricity Generation, Infrastructure, and Maintenance.

You will also find terms relating to Electric Utility Metrics, Associations and Organizations, Standards and Guidelines, and Forms.

The companions to the Electric Utilities Taxonomy are the Gas Utilities Taxonomy and the Utilities Taxonomy.

opentext™

Engineering

The Engineering Taxonomy includes 1,611 terms and 736 synonyms.

Higher level terms include Engineering Design Process, Engineering Documents, Engineering Drawings, Engineering Fields, Engineering Materials, as well as Engineering Organizations, Professional Certifications and Licenses, and Requirements and Standards.

The Engineering Taxonomy provides a strong foundation for any enterprise that needs to tag and organize documents related to engineering.

Environmental

The Environmental Taxonomy includes 2,115 terms and 957 synonyms.

Top Level terms include Climate Change, Environmental Law, Environmental Management, Environmental Organizations, Environmental Research, Natural Environment, Natural Resources, Pollutants, and U.S. Environmental Agencies.

The Environment Taxonomy provides a strong foundation for any enterprise that needs to tag and organize documents related to the environment.

Facilities Management

The Facilities Management Taxonomy includes 759 terms and 374 synonyms.

Top Level terms include Maintenance and Repairs (which includes Building Maintenance, Landscape and Grounds Maintenance, Emergency Maintenance, and more), Facilities Management and Services, Billing and Rates, Facility Inspections and Testing, Safety and Security Management, Sustainability Management, Documents, and Policies and Procedures.

The Facilities Management Taxonomy provides a strong foundation of terms and can be customized to include additional terms related to a specific type of facility.

Finance and Investment

The Finance and Investment Taxonomy covers all the major topics and concepts of the financial industry. Included in the 2,342 categories and 1,585 synonyms are topics relating to Asset Types, Financial Intermediaries, Documents, Financial Instrument Design Features, Investment Banking Services, Market Risk Approach, Operational Risk Approach, Financial Crimes, Regulations, Processes, Analysis Benchmarks, Tools and Techniques, Supervisory Review, Securities Holding and Clearing Organizations as well as Markets and Exchanges.

The Finance and Investment Taxonomy is ideal for tagging financial industry research so users can quickly find the data they are looking for.

opentext™

Fire Department

The Fire Department Taxonomy is comprised of 1,551 terms and 967 synonyms covering all aspects of a Fire Department. Higher level terms include Facilities, Fees, Fire Codes and Policies, Divisions and Companies, Equipment, Fire Departments, Fire Fighting and Rescues, Tactics and Techniques, Forms, Records, and Permits, Maintenance and Inspections, Organizations and Associations, Personnel, Programs and Services, Standard Operating Procedures and Guidelines, and Training and Education.

Anyone who is involved in any type of Fire Department will have the ability to tag and organize their unstructured information. The taxonomy includes the topics of Fire Combustion, Extinction, Fire Fighting Models, Suppression, Search and Rescue as well as Fire Types.

The Fire Department Taxonomy provides a strong foundation of terms and can be customized to include terms specific to a Fire Department's individual District, Municipality, City and County.

Fleet Management

The Fleet Management Taxonomy includes 1,081 terms and 249 synonyms.

Higher level terms include Compliance, Vehicles and Heavy Equipment, Fleet Operations, Fleet Metrics, Risk Management, Fleet Documents, Technology Systems, Organizations, Regulatory Agencies, Fleet Policies and Procedures, and U.S. Department of Transportation Regulations.

The Fleet Management Taxonomy provides a strong foundation of terms and can be customized to include additional terms relating to specific types of heavy equipment or vehicles.

Foods and Beverages

The Foods and Beverages Taxonomy includes over 4,700 terms and 4,400 synonyms including foods, beverages, ingredients, and additives.

This taxonomy includes anything that somebody may consume as food, including some prepared foods.

The Foods and Beverages Taxonomy is ideal for restaurants, groceries, and food manufacturers.

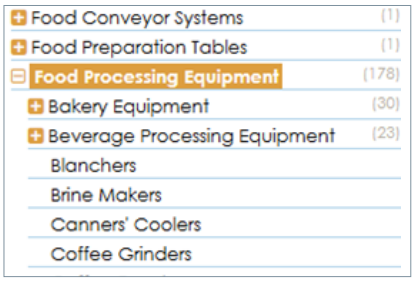
Anyone using this taxonomy should also consider the WAND Sensory Taxonomy and the WAND Food Service Equipment and Supplies Taxonomy.

Food and Beverage Manufacturing

The Foods and Beverage Manufacturing Taxonomy has 1,146 terms and 232 synonyms.

Top level terms include Food Labeling, Production, Food Products, Hazards, Recalls, Associations, Food Manufacturing Laws, Guidance and Regulations, Regulatory Agencies, and Standards.

The companions to the Food and Beverage Manufacturing Taxonomy are the Packaging Taxonomy and the Manufacturing Taxonomy.



Food Service Equipment and Supplies

The Food Service Equipment and Supplies Taxonomy has 789 categories of equipment and supplies used in food preparation and food service.

Tableware, cookware, kitchen utensils, kitchen gadgets and appliances, and much more are included in this taxonomy. You'll find any type of items that may be used in a food preparation environment.

The Food Service Equipment and Supplies Taxonomy was built as part of the Product and Service Taxonomy and includes rich attribute templates for each product category making it powerful when used for product or inventory cataloging.

Gas Utilities

The Gas Utilities Taxonomy has 356 terms, 267 synonyms, and is designed for Gas Utility companies.

Top Level terms include FERC Natural Gas Markets, Forms and Applications, Natural Gas Pipeline Development, Maintenance and Repairs, Natural Gas Agreements and Contracts, Natural Gas Associations and Organizations, Natural Gas Utilities Infrastructure, and Natural Gas Utility Metrics.

The companion to the Electric Utilities Taxonomy is the Utilities Taxonomy.

General Business

This taxonomy is a starter set of terminology for any business covering five major functional areas that are common to every company: IT, Legal, HR, Accounting and Finance, and Sales and Marketing. Since it was created, more than 6,000 companies from around the world have downloaded this taxonomy.

The General Business Taxonomy, with over 500 terms, is an easy way for companies to begin to use taxonomy with common and familiar terminology for any business.

For many companies, the General Business Taxonomy is a terrific starting point for beginning to create their own term sets.

Health Insurance

The Health Insurance Taxonomy has 619 preferred terms and 541 synonyms. It is designed and built to address the changes in Health Insurance as a result of the Affordable Care Act. It also provides for Medicare and Medicaid along with the Marketplace Insurance Plans.

The taxonomy covers Fraud, Health Insurance Products, Coverage and Benefits, Laws and Regulations, Underwriting and more.

The Health Insurance Taxonomy is well suited for any insurance company that provides Health Insurance to their customers.

Higher Education

The Higher Education Taxonomy is designed to meet the complex document management needs of institutes of higher learning around the world.

The Higher Education Taxonomy has 945 categories and 228 synonyms covering topics of importance to a College or University. The taxonomy covers Academics, University Administration, Admissions, Athletics, Campus Transportation, Facilities, Student Services, Faculty Relations, and more.

Institutes of higher education are complex organizations with many functions outside of academics. The Higher Education Taxonomy reflects this complexity and is ideally suited as a metadata model for unstructured information at a University.

Hospitality

The Hospitality Taxonomy is designed to meet the document management needs of the complex Hospitality Industry.

In this taxonomy, there are 1,128 categories and 352 synonyms covering topics important to the Travel Industry, including Air Travel, Rail Travel and Cruise Lines. The taxonomy also covers Hotels, Restaurants, Events, and Entertainment.

Top level terms include Customer Loyalty Programs, Reservations, and Guests. Terms relating to Travel Regulations, Metrics, Policies, Protocols and Procedures are also in this taxonomy.

The Customer Service Taxonomy and the Travel Taxonomy are great companions to the Hospitality Taxonomy.

Human Resources

The Human Resources Taxonomy contains 576 categories and 776 synonyms including Basic Personnel Files, Company Policies, Compensation and Payroll, Defined Benefit Retirement Plan, Defined Contribution Retirement Plan, Employee Benefits, HR Administration, Limited Access Employee Files, Recruitment, Hiring and Termination as well as Training and Career Development.

The Human Resources Taxonomy was created specifically to provide a foundation set of terminology that any HR department can use to tag and organize its documents.

This taxonomy jump starts a Human Resources taxonomy project and is ready to be customized with terminology specific to an industry, personnel requirements, or benefits.

Industrial Equipment and Supplies

The Industrial Equipment and Supplies Taxonomy contains 5,969 categories and types of physical equipment, tools, and supplies that are relevant to industrial and manufacturing businesses.

Any equipment intensive business should evaluate this taxonomy for tagging and organizing equipment records, maintenance manuals, assembly diagrams, and more.

The Industrial Equipment and Supplies Taxonomy is incredibly deep and robust, going all the way down to the component level. Specific types of valves, gaskets, seals, pumps, fans, pipes, and much more are all included in this taxonomy.

It was built as part of the Product and Service Taxonomy and includes rich attribute templates for each product category making it powerful when used for product or inventory cataloging.

Information Technology

The Information Technology Taxonomy has 8,996 terms and 2,280 synonyms designed specifically to help an IT Department tag, organize, and search all of its content.

WAND's Information Technology Taxonomy includes terminology covering Data, Development, Enterprise Information Management, IT Administration, IT Certifications, IT Security, Service Providers, Software Programs and Applications, Technologies and Fields, as well as Computer Graphics and Web Design.

The IT Taxonomy can be combined with the Manufacturing Taxonomy to become a product development taxonomy.

Intellectual Property

The Intellectual Property Taxonomy has 701 terms and 227 synonyms.

Areas covered in the Intellectual Property Taxonomy are Copyright, Patent and Trademark Fees and Forms as well as Intellectual Property Law, Rights, Licensing, Royalties and more.

The Intellectual Property Taxonomy was designed to provide a foundation set of terms to tag and organize documents relating to the exclusive rights to creations of the mind.

K-12 Education

The K-12 Taxonomy contains 823 categories and 364 synonyms covering Academics, Activities, Athletics, Administration, Facilities, Personnel, Support Services, and more.

Designed specifically for school districts, the K-12 Taxonomy (a.k.a. the School District Taxonomy) was developed by a former school board member. The taxonomy was built to help school districts tag and organize content and documents so that they are more findable.

This taxonomy jump starts a taxonomy project for a school district and is ready to be customized with terminology specific to that individual school district.

Lean Quality

The Lean Quality Taxonomy contains 120 categories and 70 synonyms covering Lean Management, Lean Measurements, Lean Principles, and Lean Tools.

The Lean Quality Taxonomy is perfect for Manufacturers and can also be used by any company interested in improving their Quality Control.

This taxonomy jump start is ready to be customized with industry specific terminology.

Legal

In the Legal Taxonomy, you will find terms covering the areas of Law Firm Management, Contracts, Courts, and Litigation (both Civil and Criminal), as well as terms specific to over 40 Legal Practice Areas.

There are 3,395 terms and 1,637 synonyms in this taxonomy.

If you are a law firm or a legal department that is interested in creating enterprise taxonomy, the Legal Taxonomy can dramatically speed up your time to deployment.

Life Insurance

The Life Insurance Taxonomy has 644 preferred terms and 346 synonyms. It is designed and built to address Life Insurance Products including Annuities, Life Insurance Policies, and Pensions. It also provides for Underwriting along with Reporting and Disclosure Requirements in these areas.

The taxonomy also covers Fraud as well as Terms and Provisions in Annuities, Life Insurance Policies, and Pensions.

The Life Insurance Taxonomy is well suited for any insurance company that provides Life Insurance options to their clients.

Local Government

The Local Government Taxonomy contains 1,220 categories and 110 synonyms. Top level concepts include Administrative, Culture and Recreation, Economic Development, Elections, Facilities, Information Technology, Judicial, Municipal Personnel, Public Safety, Public Welfare, Public Works, Revenues and Financing, and Transportation.

Designed specifically for city, county, and other local municipal government organizations, the Local Government Taxonomy covers all important local government functions, documents, forms, and fees.

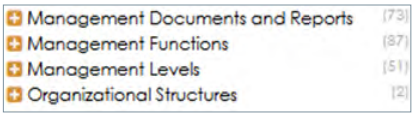
This taxonomy is easily customized with terminology specific to any municipality such as specific facility names, actual personnel, and more.

Logistics

The Logistics Taxonomy includes 1,488 terms and 208 synonyms. Top level terms include Logistics Documents, Forward Logistics, Reverse Logistics, Security and Safety, Transportation, Service Providers, Warehousing, and U.S. Customs and Border Protection Forms.

This taxonomy is designed for any company that engages in the movement of products, equipment, and supplies.

The Logistics Taxonomy complements several taxonomies including the Building and Construction Taxonomy, the Manufacturing Taxonomy, and the Procurement Taxonomy.



Management

The Management Taxonomy includes 211 terms and 155 synonyms. Top level terms include Management Documents and Reports, Management Functions, Management Levels, and Organizational Structures.

Included in Management Functions are terms relating to Coordination, Organizing, Planning, and more.

This taxonomy was designed to complement our many business, education and non-profit taxonomies.

Manufacturing

The Manufacturing Taxonomy has over 1,289 terms and 371 synonyms. This covers Manufacturing Processes including Additive Manufacturing, Discrete Manufacturing, and Process Manufacturing. Top level terms also Manufacturing Design, Planning and Scheduling, Production, Safety, Training, Standards, Documents and Records, Guidelines and Regulations, Accounting, and Associations.

This taxonomy is designed to suit the document management needs of any manufacturing company. This taxonomy can be supplemented with materials taxonomies and product taxonomies from the Products and Services Taxonomy to cover the specific physical goods that are being manufactured.

The Manufacturing Taxonomy can be combined with the Information Technology Taxonomy and the Packaging Taxonomy to make a complete product development taxonomy.

Medical Administration

The Medical Administration Taxonomy has 1,712 terms and 536 synonyms. It covers Medical Administration topics such as Medical Services, Patient Admission and Discharge, Patient Programs and Services, Medical Records, Healthcare Systems Management, Administration, Medical Facilities, and Facilities Management.

It also covers Medical Facility Oversight, Healthcare Laws, Health Services Schools, Medical Associations, Medical Certification Boards, Medical Credentials and Certifications, Forms and Charts as well as Policies and Procedures.

Organized into a simple and straightforward hierarchy, this taxonomy is ideal for a Clinic, Physician's Office, Hospital or Long Term/Short Term Care Center that needs easy access to all the records and documentation necessary to run a well-organized facility.

The Medical Administration Taxonomy can be easily customized to meet the document management needs of any medical department.

Medical Conditions and Specialties

The Medical Conditions and Specialties Taxonomy covers medical conditions, such as cancer, anemia, and disabilities as well as medical specialties such as oncology, cardiology, and more.

Organized into a simple and straightforward hierarchy, this taxonomy is ideal for a hospital or other medical business that wants to help make medical information easy to find for doctors, patients, and other stakeholders.

The Medical Conditions and Specialties Taxonomy would be a great starter taxonomy for a hospital website.

Medical Devices

The Medical Devices Taxonomy has 655 terms and 327 synonyms. It covers types of Medical Devices, the Development Process, Device Therapies and Treatments, Documentation, as well as the Education, Training and Support for those devices.

Top level terms also include Device Standards and Guidelines, Legislation, Associations, U.S. Food and Drug Administration Regulations as well as European Regulations.

This taxonomy is ideal for any Medical Device Manufacturer or Medical Facility.

Medical Equipment and Supplies

With 1,066 terms, the Medical Equipment and Supplies Taxonomy has deep coverage of equipment and supplies used in hospitals, doctor's offices, or other medical environments.

The Medical Equipment and Supplies Taxonomy can be combined with the Medical Diagnosis and Specialties Taxonomy and the Medical Services Taxonomy for greater coverage of medical topics.

The Medical Equipment and Supplies Taxonomy was built as part of the Product and Service Taxonomy and includes rich attribute templates for each category, making it powerful when used for product or inventory cataloging purposes.

Mining

The Mining Taxonomy has 784 terms and 186 synonyms covering most major mining business areas including Exploration, Extraction, Extractive Metallurgy, Geology, Equipment, Safety, and more.

Designed for mining companies of all types, this taxonomy can give a mining company's document management and taxonomy project a big jump start.

News

The News Taxonomy has 1,234 terms with 227 synonyms covering politics, world events, entertainment, technology, business, economy, living, technology, science, and government. Political conflicts, media sources, and sports teams are all covered.

A huge volume of news content is created every day and much of it is unstructured. The News Taxonomy was created to add structure and help make this information more findable.

Non-Profit

The Non-Profit Taxonomy contains 563 categories and 258 synonyms covering top level topics such as Board of Directors, Budgeting and Financial Management, Bylaws and Policies, Compliance, Donations, Fundraising, Grants, Members, Programs, Public Relations, and Volunteers.

The Non-Profit Taxonomy was designed to provide a foundation set of terminology for any non-profit organization to begin tagging documents and content with relevant metadata so that it is more easily searched.

The taxonomy can be easily customized for a specific non-profit organization to include donor lists, specific advocacy issues, or fundraising priorities.

Oil and Gas

The Oil and Gas Taxonomy has more than 2,150 terms and 721 synonyms with terminology for the Upstream, Midstream and Downstream Sectors.

This taxonomy covers Exploration, Drilling, Petroleum Recovery, Refining, Gas Processing, Geology, Equipment and Supplies, Environmental, Safety and more.

Any company in the oil and gas industry with a document management initiative can benefit from this robust vocabulary.

opentext™

Packaging

The Packaging Taxonomy has 523 terms and 148 synonyms with terminology for Labeling, Product Packaging, Supplies, and Containers.

This taxonomy also covers terms related to Packaging Testing, Packaging Test Standards, the Fair Packaging and Labeling Act, and Packaging Machinery.

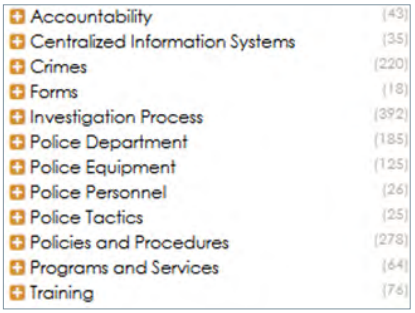
This is an ideal taxonomy to pair with the Manufacturing Taxonomy, the Food and Beverage Manufacturing Taxonomy or the Drug Development and Manufacturing Taxonomy.

Personal Care Products

The Personal Care Products Taxonomy has over 1,000 categories covering personal care items and equipment.

This taxonomy includes toiletries, cosmetics, supplements, and other personal care supplies as well as equipment used by personal care focused businesses such as beauty salons and spas.

The Personal Care Products Taxonomy was built as part of the Product and Service Taxonomy and includes rich attribute templates for each category, making it powerful when used for product or inventory cataloging purposes.

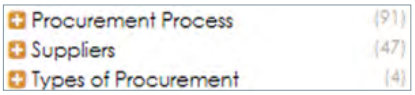


Police Department

The Police Department Taxonomy is comprised of 1,497 terms and 1,256 synonyms covering Police Department Divisions, Special Jurisdictions, Programs and Services, Police Training, Police Equipment, Tactics, Crimes, Accountability, the Investigation Process, and more.

This taxonomy is ideal for any Police or Sheriff Department whether it be a local, city, or county department. The Police Department Taxonomy also covers areas specific to the services provided to the community such as Victim Support Services and Education Services.

The Police Department Taxonomy complements the Local Government Taxonomy.



Procurement

The Procurement Taxonomy contains 145 categories and 107 synonyms. Procurement Process, Suppliers, and Types of Procurement are the top level terms. Procurement Process includes Tendering and Procurement Methods, Procurement Planning, and Procurement Implementation.

Procurement Methods include Competitive Procurement Methods, Construction Management Procurement Methods, E-Procurement, Formal Solicitations, Informal Solicitations, Suppliers, and Types of Procurements.

The Procurement Taxonomy was created to provide a foundation set of terms for any enterprise involved in procurement and can easily be customized with terminology specific to any acquisition of goods or services.

opentext™

Project Management

The Project Management Taxonomy contains 150 categories with 63 synonyms covering Project Initiation, Planning and Design, Execution and Construction, Monitoring and Control, and Completion.

These terms include all of the important documents that are created in the course of managing a project. By tagging documents with this project management vocabulary as they are checked into a document management system, they can easily be found later.

Customize this taxonomy with a set of a company's specific project names so multiple sets of project management documents can then be tagged and easily be navigated by document type and project name.

Property and Casualty Insurance

The Property and Casualty Insurance Taxonomy has 770 preferred terms and 467 synonyms. It is designed and built to address Commercial Lines as well as Personal Lines of Property and Casualty Insurance. It also provides for Underwriting along with Reporting and Disclosure Requirements in these areas.

The taxonomy covers Fraud, Insurance Products, Binders, Insurance Claims, and related Forms.

The Property and Casualty Taxonomy is well suited for any insurance company that provides the option of Property, Vehicle or Liability Insurance to their customers.

Real Estate

With 729 terms and 169 synonyms, the Real Estate Taxonomy covers the three main pillars of any real estate company: real estate development, real estate investment, and real estate management, as well as financing and analysis.

This real estate taxonomy was designed specifically for a real estate centric organization who is undertaking a document management or search initiative. It covers the important concepts and document types that a real estate organization may want to use to tag and search for documents.

The Real Estate Taxonomy should also be considered by any organization which may have significant real estate holdings as a natural by-product of its core business.

Records Retention

The Records Retention Taxonomy has 370 categories and 680 synonyms and covers all the document types that every company should be thinking about for records keeping purposes. This taxonomy focuses heavily on documents and records. Employee records, financial records, general business records, legal records, safety records, and financial records are all covered.

This taxonomy was created by looking at reports regarding United States statutory requirements for record keeping, but many of these record types are important for companies around the world.

A company can easily apply its own retention periods to these document categories based on statutory requirements of the specific industry or locale.

Retail

The Retail Taxonomy comprises 1,351 terms and 377 synonyms covering physical stores, eCommerce, inventory, merchandising, retail policies, payment processing, compliance, retail services, and more.

This taxonomy is ideal for “Bricks-and-Mortar” stores, eCommerce stores, and “Bricks-and-Clicks” stores. The Retail Taxonomy is specifically designed to cover business process concepts and any types of documents important to a retailer.

The Retail Taxonomy should be combined with the Sales and Marketing Taxonomy which includes Advertising and Public Relations.

Sales and Marketing

The Sales and Marketing Taxonomy contains 1,013 categories and 329 synonyms covering promotion, pricing, product, market research, sales and marketing management, channels, advertising, and more.

The Sales and Marketing Taxonomy was created specifically to provide a foundation set of terminology which any sales and marketing department can use to tag and organize its documents.

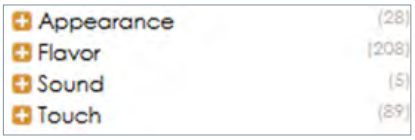
This taxonomy can quickly be customized for any specific sales and marketing group by adding customer lists, specific geographic regions, custom sales channels, and target segments.

Scientific and Technical Equipment

The Scientific and Technical Equipment Taxonomy includes 1,967 categories and 1,535 synonyms for all varieties of scientific, laboratory, and technical equipment.

Any company involved in research and development could benefit from this taxonomy for tagging and organizing documents.

The Scientific and Technical Equipment Taxonomy was built as part of the Product and Service Taxonomy and includes rich attribute templates for each category, making it powerful when used for product or inventory cataloging purposes.

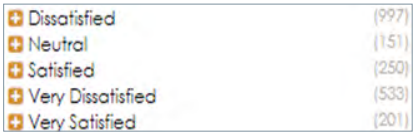


Sensory

The Sensory Taxonomy covers 331 categories and 45 synonyms covering descriptors of the five major senses: taste, smell, touch, sound, and sight.

The Sensory Taxonomy was designed specifically to help tag and organize documents related to food and beverage product development research and testing.

This is an ideal taxonomy to pair with the Foods and Beverages Taxonomy or the Sentiment Taxonomy.

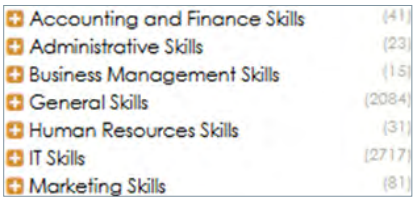


Sentiment

The Sentiment Taxonomy has 2,136 sentiment terms organized from Very Dissatisfied, Dissatisfied, Neutral, Satisfied, and Very Satisfied.

This taxonomy is ideal for tagging customer communications such as reviews, emails, or phone transcripts to help gauge the overall tone of the customer communication.

The Sentiment Taxonomy is an extensive set of adjectives, adverbs, profanity, and more pulled from real world reviews of products and services. It can be a key component to a sentiment analysis engine.



Skills

The Skills Taxonomy includes 5,041 different business and personal skills that can be used as a foundation set of terminology to help people complete a skills profile that can be used in an organization for team building, finding experts, and sharing expertise.

Any company who is deploying social capabilities within a collaboration platform should seriously consider the Skills Taxonomy. Having a common language to help employees self-profile themselves is invaluable.

State Government Agency

The State Government Taxonomy contains 70 preferred terms and 7 synonyms.

This taxonomy provides a framework for a State Agency to expand to fit their specific needs.

Top level areas include Boards and Commissions, Forms and Templates, and Processes and Procedures.

Other areas to be expanded include Communication and Engagement, Compliance and Enforcement, Events, Financial Assistance, Information and Resources, Licensing and Permits, Regulatory Documents, Regulatory Process, and Rules and Regulations.

The State Government Agency Taxonomy is the perfect starting point to create a unique taxonomy to fit a State Agency's requirements.

Telecommunications

The Telecommunications Taxonomy contains 1,729 categories and 973 synonyms covering all the areas that a Telecom Provider deals with on a daily basis.

The Telecommunications Taxonomy was created specifically to provide a foundation set of terminology for any Internet, Cable, Phone or Cellular provider to tag and organize documents.

This taxonomy can quickly be customized by adding to the already extensive lists of protocols and infrastructure as well as to the services offered and the hardware provided.

Utilities

The Utilities Taxonomy contains 566 categories and 240 synonyms covering the common areas of Utility Providers.

You will find terms relating to the types of services offered by the Utility. This taxonomy also includes Utility Associations and Organizations, Safety and Security, Utility Infrastructure, Providers, Regulatory Agencies, Standards and Guidelines, as well as Statutes and Regulations.

In Utility Billing you will find accounts, fees and payments along with Utility Rates. There are also terms for Forms, Agreements, Policies and Procedures, and Utility Users.

This taxonomy can quickly be customized for any specific Utility Company.

The Utilities Taxonomy is a companion to the Electric Utilities Taxonomy, the Gas Utilities Taxonomy, the Water Utilities Taxonomy, and the Wastewater Utilities Taxonomy.

opentext™

Wastewater Utilities

The Wastewater Utility Taxonomy contains 519 categories and 246 synonyms.

Higher level terms in the taxonomy include Wastewater Types, Wastewater Sources, Wastewater Collection Systems, Pollutants, Treatment, Design and Installation, Wastewater Infrastructure, Maintenance and Repairs, Metrics, Associations and Organizations, and Standards and Guidelines.

The Wastewater Utility Taxonomy is a great way for any wastewater utility to jump start their taxonomy process.

The companions to the Wastewater Utilities Taxonomy are the Water Utilities Taxonomy and the Utilities Taxonomy.

Water Utilities

The Water Utility Taxonomy contains 576 categories and 276 synonyms covering the areas that Water Utilities deal with daily.

Top level terms in the taxonomy include Water Sources, Systems, Quality, Distribution, Water Utility Infrastructure, Maintenance and Construction, Metrics, Resource Management, Associations and Organizations, Forms, Standards and Guidelines.

The Water Utility Taxonomy should be considered by any water utility who is looking to develop a corporate taxonomy and wants a jump start.

The companions to the Water Utilities Taxonomy are the Wastewater Utilities Taxonomy and the Utilities Taxonomy.

Wholesale

The Wholesale Taxonomy contains 470 categories and 276 synonyms covering the areas of Wholesale Trade.

Top level terms in the taxonomy include Types of Wholesalers, Inventory Management, Wholesale Trade Sectors, Financial Operations, Fulfillment, Documents, and Value Added Services.

Other top level terms are Events, Metrics, Policies and Procedures, Regulations, along with Trade Groups and Organizations.

The Wholesale Taxonomy is a companion to the Retail Taxonomy.

For more information on Taxonomies by Professional Services contact us at salt@opentext.com.

About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit: opentext.com.

Connect with us:

- OpenText CEO Mark Barrenechea's blog
- Twitter | LinkedIn

opentext.com/contact

Copyright © 2021 Open Text. All Rights Reserved. Trademarks owned by Open Text.
For more information, visit: https://www.opentext.com/about/copyright-information • 09.21 | 18836EN