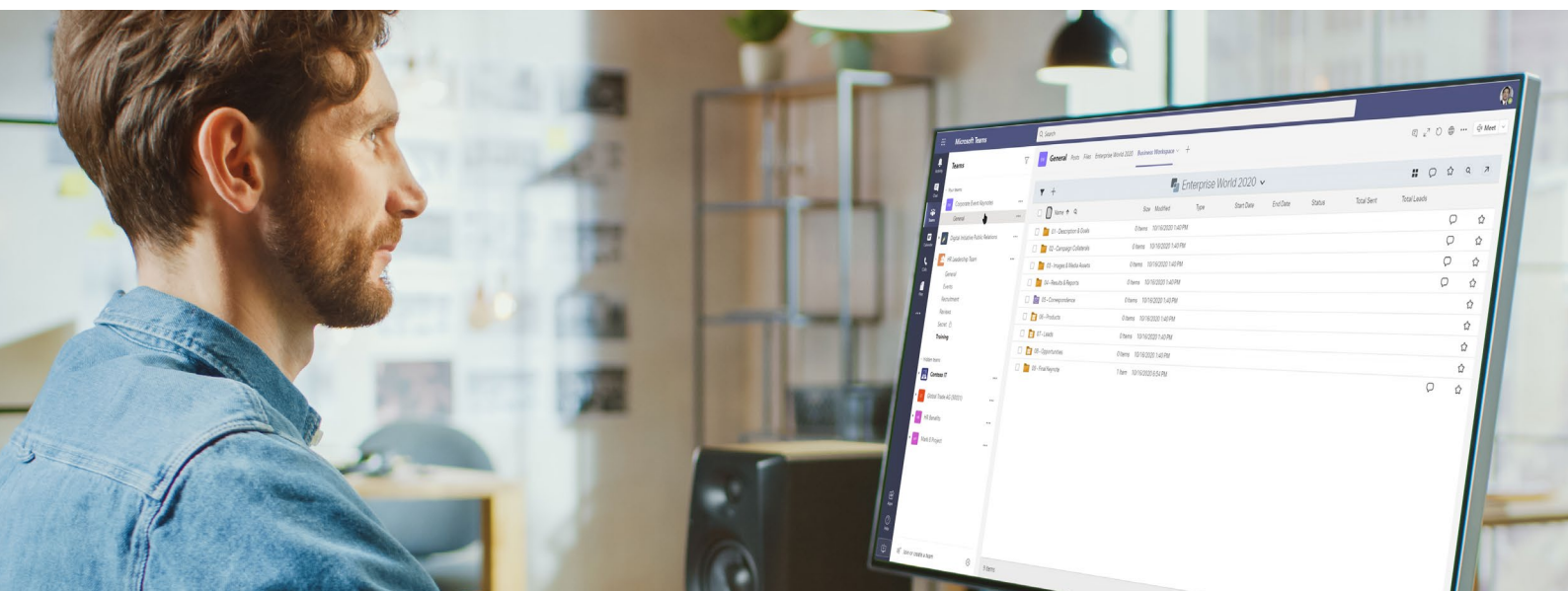# opentext™

Top 10 reasons to add OpenText to Microsoft 365

Smarter information management for Microsoft 365 environments

"The great thing about OpenText integrations to Microsoft 365 is that they're seamless. Zero training required."

– Ryan Zilm, Global Data Strategist

Organizations want to capitalize on major Microsoft® 365 investments while maximizing operational efficiency, streamlining complex content services and ensuring content is safe and secure.

Microsoft 365 customers enjoy easy document creation, collaboration and communication. Unfortunately, they also face serious challenges with content sprawl, content disconnected from processes, complexity and loss of control. OpenText information management elevates Microsoft 365 to new levels through a composable, scalable platform to empower organizations with structured, purposeful business collaboration and compliant governance.

Here are 10 reasons organizations need to integrate OpenText with their Microsoft 365 environments:

1. Establish a trusted, single source of truth

Through an intuitive work experience, users can view, edit, search and retrieve critical content across Microsoft 365 and line-of-business applications such as SAP® S/4HANA, SAP® SuccessFactors®, Salesforce® and Microsoft Dynamics 365™.

2. Reduce chaos, confusion and content sprawl

Unify free-flowing collaboration and compliant business processes to address challenges like version control and enabling external contractors that inhibit productivity and operational experience.

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3. Break down silos

Ensure employees have the information they need to do their jobs by eliminating barriers caused by the improvised creation of multiple Microsoft® Teams, OneDrive shares, and rogue SharePoint® sites.

4. Strengthen cybersecurity, control and peace of mind

Establish Zero Trust information governance for content and identity to minimize data leaks and protect sensitive or proprietary information.

5. Empower a more productive, modern user experience

Automatic Microsoft Teams provisioning integrates collaboration within applications such as SAP S/4HANA, SAP SuccessFactors, Microsoft Dynamics 365 or Salesforce to reduce application switching.

6. Manage Microsoft Teams lifecycles

Microsoft Teams archiving keeps user collaboration safe and uncluttered at the conclusion of projects for long-term retention. Recordings, chat history, attachments, files and other data are recorded.

7. Keep important emails for long-term retention

Intelligent email filing for Outlook® helps users identify the right place to retain important emails for the long term.

8. Safeguard your information

Security clearances are strongly enforced by encrypting sensitive content on the fly using Microsoft® Purview Information Protection, preventing unauthorized viewing, copying or modification, as well as protecting sensitive content from access in high-risk areas such as public Wi-Fi hotspots.

9. Expand your integration points across applications

OpenText Connectors for Microsoft® Power Automate enable custom workflows and process rules that allow seamless information flow between critical content and Microsoft applications.

10. Get faster ROI from your information management solution

Business Scenarios are pre-configured applications designed to expedite deployment. Use them to apply best practices for vertical processes in the public sector, financial services, energy and life sciences or common scenarios such as cases, contracts, projects and SOPs.

About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit: **opentext.com**.

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